HERITAGE PALMS

COMMUNITY DEVELOPMENT DISTRICT



OCTOBER 28, 2019 BOARD OF SUPERVISORS MEETING AGENDA PACKET

HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC 3820 Colonial Blvd., Suite 101 • Fort Myers • FL 33966 Telephone: (239) 690-7100 • Email: info@cddmanagement.com

Board of Supervisors Heritage Palms CDD

October 21, 2019

Dear Supervisors,

The regular meeting of the Heritage Palms CDD Board of Supervisors will be held on October 28, 2019 at 8 AM, at the Heritage Palms Golf and Country Club on 10435 Washingtonia Palm Way in Fort Myers, Florida. The Agenda is included in Section Two and some points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from September 23, 2019, the Field Manager Report for October, and the Financial Report for the date ending September 30, 2019.
- There will be an update on aerator repairs, and a work order for Board approval on Storm Water Basin Grate replacement
- There will be discussion of the Spike Rush Width and a Storm Water Management System Inspection proposal.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for November 25, 2019.** If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully

Calvin Teague District Manager

Heritage Palms CDD Meeting Agenda

October 28, 2019 at 8:00 AM

- 1. Call to Order and Roll Call
- 2. Approval of the Agenda
- 3. Audience Comments on Agenda Items
- 4. Approval of Meeting Minutes from September 23, 2019
- 5. Attorney
- 6. Engineer
- 7. Old Business
 - A. North Boundary Fence Project Update
 - B. Perimeter Fence Repairs Update
 - C. Bio Treatment Lakes 10 & 14 Update
 - D. Aerator Repairs Update
- 8. New Business
 - A. Spike Rush Width Discussion
 - B. Storm Water Management System Inspection Proposal
 - C. Sidewalk/Driveway Paver Discussion
- 9. Field Manager
 - A. Field Report for October 2019
- 10. District Manager
 - A. Financial Statements
 - i. Month Ending September 30, 2019
 - B. Follow-up
 - i. ADA Compliant Website
 - ii. FEMA Update
- 11. H.O.A. Report
- 12. Supervisor Reports, Requests and Comments
- 13. Audience Comments
- 14. Adjournment

Next Meeting: November 25, 2019 at 8:00 AM

1 2	_	DRAFT S OF MEETING
3		
4 5 6	The following is a summary of the Community Development District (CDD) Boa	minutes and actions taken at the Heritage Palms rd of Supervisors meeting.
0 7	HERIT	AGE PALMS
8		VELOPMENT DISTRICT
9		
10	The regular meeting of the Board	of Supervisors of the Heritage Palms Community
11		September 23, 2019 at 8:00 a.m. at the Heritage
12	Palms Golf and Country Club at 10420 Wash	ningtonia Palm Way in Fort Myers, Florida.
13		
14	Present and constituting a quor	um were:
15 16	Stan Switzer	Chairman
10	Paul Schafer	Vice Chairman
18	Al O'Brien	Assistant Secretary
19	Mike Whitten	Assistant Secretary
20	Fred DeCotis	Assistant Secretary
21		
22	Also present were:	
23		
24	Calvin Teague	District Manager
25	Sam Marshall	District Engineer
26 27	Residents	
28	FIRST ORDER OF BUSINESS	Call to Order and Roll Call
29		
30	The meeting was called to order a	nd the District Manager called the roll. All Board
31	members were present. Also present were D	
32		
33	SECOND ORDER OF BUSINESS	Approval of the Agenda
34	<u> </u>	
35	The Agenda was presented and ame	nded to remove 7. A. i. Littoral Planting Update.
36	On MOTION by Vian	Chairman, Cabafar
37 38	On MOTION by Vice seconded by Supervisor	
30 39	favor, the Agenda was app	
40		sioved de amerided.
41	THIRD ORDER OF BUSINESS	Audience Comments on
42		Agenda Items
43		
44	There being none, the next Order of I	Business followed.
45		
46		
47		
48		

49 50)	Approval of the Meeting Minutes from July 22, 2019
51 52 53	2 The Regular Meeting Minutes were presented a	nd approved.
53 54 55 56 57	Image: Answer and the second	or, the Regular
58 59	FIFTH ORDER OF BUSINESS	Attorney's Report
60 61	There being none, the next Order of Business for	bllowed.
62 63	SIXTH ORDER OF BUSINESS	Engineer's Report
64 65 66	The District Engineer reported that he is workin due by the end of October.	ng on the yearly NPDES Report, which is
67 68	SEVENTH ORDER OF BUSINESS	Old Business
69 70	A. Lake and Wetland Performance Updat	e
71 72	i. Trail Program for New Silt Treatn	nent
73 74	This item was not discussed.	
75 76		
77 78	3 The District Manager updated the Board that the	e new signs were installed last month.
79 80		New Business
81 82 83	A. Pleco Catfish Removal	
84 85	The District Manager reported that the Field Ma of the Pleco Catfish.	anager's staff was able to remove 9 or 10
86 87 88	B. Perimeter Fence Discussion	
89 90 91 92	The District Manager stated that in the A areas of the community with and without 11,664 lineal feet of perimeter is lacking approximately \$163,000 to fence the entire	fencing. He also stated that about fencing. He estimated it would cost
93 94 95	The Board reviewed two proposals submit	•

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One proposal is for \$19,903.73 to extend to the West boundary of Watermark 96 and the other proposal is for \$46,690 to extend past Watermark and cover the 97 area West of Eagle Preserve. 98

99	
100	On MOTION by Vice Chairman Schafer,
101	seconded by Supervisor DeCotis, with all in
102	favor, the Board approved quote 14087
103	from Sunstate Fence for 1400 feet of
104	fencing totaling \$19,903.73.
105	

The Board discussed that the cost of the permit for this project will be in addition to the \$19,903.73.

NINTH ORDER OF BUSINESS **Field Manager's Report** 109

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- A. Field Report for August and September 2019
- The Board reviewed the Field Report with questions and comments as follows:
- The Board asked that a letter be sent to each individual homeowner identified on the • Field Manager's list of sunken driveways, identified on page 23 of the Agenda Packet.
 - The Board approved the Maintenance Technician Task List for the September Field Report, identified on page 41 of the Agenda Packet.

B. Sludge Treatments Lakes 10 & 14

Lake and Wetland Management provided an estimate for sludge treatments in Lakes 10 and 14 for \$450 per month. It was explained that there would be an initial shock treatment, followed by monthly sludge treatments.

120		
127	On MOTION by Supervisor DeCotis	З,
128	seconded by Vice Chairman Schafer, wit	h
129	all in favor, the Board approved the estimat	e
130	from Lake and Wetland Management for	or
131	Lakes 10 and 14.	
132		
133	TENTH ORDER OF BUSINESS Mar	ager's Report
134		
135	A. Financial Statements	
136		
137	i. For Month Ending August 31, 2019	

- I. For Month Ending August 31, 2019
 - Financials Statements were presented and accepted.
- 139 140 141

138

142		On MOTION by Supe	rvisor Whitten,
143		seconded by Vice Chairma	an Schafer, with
144		all in favor, the financials f	or period ending
145		August 31, 2019 were acce	pted.
146			
147	B. Websit	e ADA Compliance	
148			
149	The Distric	t Manager updated the Board	on the progress of the new website.
150			
151	C. FEMA	Update	
152		•	
153	The Distrie	ct Manager updated the E	Board that the CDD should be receiving a
154		nent by the end of the year.	Ŭ
155		, , , , , , , , , , , , , , , , , , ,	
156	D. Setting	J FY 2020 Meeting Schedu	lle
157		, 3	
158	The Distric	t Manager presented the Fisca	al Year 2020 meeting schedule. After brief
159		the Board agreed to cancel th	•
160		-	
161		On MOTION by Vice Ch	airman Schafer,
162		seconded by Supervisor O'	
163		favor, the Fiscal Year	2020 meeting
164		schedule is accepted as am	ended.
165		<u></u>	
166	E. Insurar	nce Update	
167			
168	The Distric	t Manager update the Board th	hat after discussing insurance carriers with
169		•	carrier was changed to EGIS.
170		,	ger en ger en g
171	F. Follow-	-up	
172		-1-	
173	There bein	g none, the next Order of Bus	iness followed
174			
175	FI EVENTH OR	DER OF BUSINESS	HOA Report
176			
177	There bein	g none, the next Order of Bus	iness followed
178		g,	
179	TWELETH ORDI	ER OF BUSINESS	Supervisor's Reports,
180			Requests and Comments
181			Requests and comments
182	Supervisor	DeCotis discussed requests h	ne had received to install a fountain in Lake 12.
183	Cuper 1301		
184	Vice Chain	man Schafer commented that	having FGCU come test the pond water was a
185	great idea.		
186	g. out 10001		
187			
188			
100			

190 Bob Reader commented that D&G did a great job on the asphalt. He also commented on 191 three ponds near where he lives on McArther Palm Lane that have an excessive amount of 192 193 Spike Rush as well as an excessive amount of grass clippings in them. 194 Adjournment 195 FOURTEENTH ORDER OF BUSINESS 196 There being no further Orders of Business, and 197 198 On MOTION by Vice Chairman Schafer, 199 200 seconded by Supervisor DeCotis, with all in favor, the meeting was adjourned at 10:41 a.m. 201 202 203 Next Meeting: October 28, 2019 at 8:00 a.m. 204 205 206 207 Secretary/Assistant Secretary Chair/Vice Chair 208

Audience Comments

THIRTEENTH ORDER OF BUSINESS

189

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Name

Heritage Palms CDD C/O Premier Distric Magt. 3820 Colonial Blvd, Suite 101 Fort Myers, Florida 33966

M.R.I. Inspection LLC 17891 Wetstone Rd. N. Ft. Myers, FL. 33917 239-984-5241 Office 239-707-5034 Mike 239-236-1234 Fax

CGC 1507963

Proposal

Project

Heritage Palms Stormwater System Inspection



Date	Estimate #
10/2/2019	1931

Description	Cost
This proposal is for the total cost to inspect all interconnect pipes, curb inlets, junction boxes, control structures, pipe ends and storm structures within Heritage Palms Golf & Country Club . We will utilize a diver to physically inspect and determine the amount of sand, debris and blockage within each structure. We will provide an inspection report and a proposal cost to clean all structures found to contain 25% or more obstruction and any repairs needed. This price includes all labor, material and equipment needed to complete this job.	6,500.00
Total	\$6,500.00

made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance . Our wokers are fully covered by workman's Compensation insurance. We will not be responsible for any unforseen incidents, when we dewater any wet well system. Due to sink holes crevases or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass, trees, shrubs, etc.) all Jobsites will be left clean,

Authorized Signature Mike Rad ford

Mike Radford President

This proposal may be withdrawn if not accepted within 30 days. Arreptaurr of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee. This proposal may be withdrawn if not accepted within thirty (30) days.

Signature_

Data of	accontance		
Date of	acceptance	3	

Heritage Palms CDD Driveway / Sidewalk Inspection

Homeowner	Street Number	Street	City	State	Zip	Driveway / Sidewalk Condition
Lucinda Tota	10539	Curry Palm Lane	Fort Myers	FL	33966	Sunken Driveway
James & Barbara Panther	7936	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
Ralph & Karen Gack	2966	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
Cynthia Ward	7978	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
David & Dorothy Slovak	0662	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
Steven & Kathleen Hall	8038	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
Jayne Faust	8056	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway
John & Andrea Binder	7981	Gator Palm Drive	Fort Myers	FL	33966	Sunken Driveway
Jan Marie Basic	7885	Go Canes Way	Fort Myers	FL	33966	Sunken Driveway
Robert Cox & Jerri Ann Grimes	7310	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway
Richard & Debra Huxley	7328	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway
Mark Debord & Diane Snyder	7334	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway
Real & Kathy Renaud	11040	Seminole Palm Way	Fort Myers	FL	33966	Sunken Driveway
Robert Hetzel & Marilyn Glowacki	11052	Seminole Palm Way	Fort Myers	FL	33966	Sunken Driveway
Paticia Solberg	11204	King Palm Court	Fort Myers	FL	33966	Sunken Driveway
Barbara Barlow	10507	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
Robert Jackson	11030	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
John & Anna Tobiczyk	11042	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
Bernhardts Wine Plam LLC	11072	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
Thomas Guzik	11078	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
James & Erika Macdougall	11084	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway
Kent & Gail Ross	11096	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway



Heritage Palms CDD

FIELD MANAGEMENT REPORT FOR OCTOBER 2019

Prepared for: PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Heritage Palms CDD

<u>Community Field Services – Field Management Report</u> Site Inspection on 10/09/19

1. Lake Management:

a. Lake Maintenance: Most of the lakes remain in fair to good shape this month. Lake & Wetlands has heavily treated the shoreline weeds, submerged weeds and algae issues mentioned below. Below is the rating sheet for October.

			-	HERITAGE		
			LAKE F	RATING SHEET		EPORT
				October 9	9th 2019	
				.		
1 = Unsatis	Ratings	3 = Unsatisfact	ake Ratings	Grand Total C 141 = Unsatisfa		ings
		4-6 = Room for		141 = Onsatista 142-329 = Rooi		ent
3 = Satisfa		7-9 = Satisfact		330-423 = Satis		
Lake #						
	Algae	Shoreline Weeds	Submerged Weeds	Total Individual Score	Aerators / Fountains	Comments
Lake #1	3	3	2	8	Working	Pleco's have created many holes along shoreline
Lake #2	3	2	3	8	Working	Washout
Lake #3 Lake #4	2	2	3	7	Working Working	
Lake #5	3	2	3	8	Working	
Lake #6	3	2	3	8	Working	
Lake #7	2	2	3	7	Working	
Lake #8	3	3	3	9	N/A	Primrose on bank mowing area
Lake #9	2	2	3	7	Working	
Lake #10	3	2	3	8	Working	
Lake #11	3	2	3	8	Working	
Lake #12 Lake #13	2	2	3	7	Working	Rusted valve box
Lake #13 Lake #14	2	3	3	8	Working Working	
Lake #14	2	2	3	<u> </u>	Working	
Lake #17	2	3	3	8	Working	Heavy treatment in lakes
Lake #19	3	3	3	9	Working	Rusted valve box
Lake #20	2	2	3	7	Working	
Lake #21	2	3	3	8	Working	Rusted valve box
Lake #22	3	2	3	8	Working	Lights on
Lake #23	3	2	3	8	Working	
Lake #24	2	2	3	7	Working	No valve box
Lake #25 Lake #26	3	3	3	9 8	Working Working	Valve box present, Weeds on bulkhead
Lake #20	3	2	3	9	Working	Weeds within rip rap - Low
Lake #28	2	2	3	7	N/A	Heavy treatment in lakes
Lake #29	2	3	3	8	Working	
Lake #30	2	2	3	7	N/A	Heavy treatment in lakes
Lake #31	3	2	3	8	N/A	
Lake #33	1	2	3	6	Working	Floating algae mats. Valves semi-rusty
Phase 2	2	2	2	<u>^</u>	Mortilian	Pusted volvo roll. Hoovy tractment in Island
L-1 L-2	2	2	2	6 6	Working Working	Rusted valve rail. Heavy treatment in lakes. Rusted valve rail
L-2 L-3	3	2	3	8	Working	Weak boil
L-3 L-4	3	2	3	8	Working	
L-5	2	3	3	8	Working	
L-6	2	2	3	7	Working	Heavy treatment in lakes
L-7	2	2	3	7	Working	Heavy treatment in lakes
L-8	2	2	3	7	Working	Weak boil. Heavy treatment in lakes.
L-9	2	2	3	7	Working	Heavy treatment in lakes
L-10	-	2	2		NI-	
L-11 L-12	3	2	3	8	No Working	
L-12 L-13	2	2	1	5	Working	
L-14	2	2	3	7	Working	No valve box. Heavy treatment in lakes.
L-15	3	2	3	8	Working	Weak boil. No valve box
L-16	-					
L-17	3	3	3	9	Down	Washout
Canals						
C-7	2	2	1	5	N/A	High amounts of muck present
C-15	1	2	2	5	N/A	
				349		
			1	349	1	

b. Dissolved Oxygen (DO) Tests: Next readings will be taken during February 2020.

c. Littoral Plants:

- **i.** Shoreline weeds have been heavily treated in Lakes 17, 28, 30, L-1, L-6 thru L-9 and L-14 which has killed off some of the spike rush within these lakes.
- ii. Hybrid cannas are scheduled to be cut in December (Annual Cutting).



- d. Shoreline Weeds: Weeds observed this month included:
 - **i.** Torpedo Grass in Lakes: 2-6, 10-12, 22, 28, 30-33, L-2, L-11 & L-14 & Canal C-15. Low presence. Treatments observed.
 - ii. Alligator weed in Lakes: 7, 9-11, 15, 23, 24, L-11 & L-15. Low presence. Treatments observed.
 - iii. Spatterdock in Lakes: L-1. High presence. Heavy treatments observed.
 - iv. Salvinia in Lakes: 13 & 20. Low presence.
 - v. Cattails in Lakes: L-12. Low presence.
 - vi. Water lettuce in Lakes: L-3, L-4, L-6 thru L-9, L-12 & Canal C-15. Medium presence. Heavy treatments observed.

Treated Spatterdock

Treated Water Lettuce





i. There are two areas along Lake 30 where there is a mixture of weeds and spike rush that is causing vegetation to build up along the waterway. Lake & Wetlands has treated these areas.





e. Submerged Weeds:

- i. Chara in Lakes: L-1. Low presence. Treatment observed.
- ii. Hydrilla in Lakes: Canals C-7. Medium presence. Treatments observed.
- iii. Baby Tears in Lakes: 1. Low presence.
- f. Algae: Algae issues observed this month included the following:
 - i. Planktonic algae: 17. Low density.
 - **ii.** Filamentous algae: (Treatments observed in most Lakes)
 - 1. Low density in Lakes: 3, 7, 9, 12-15, 20, 21, 24, 28-30, L-1, L-2, L-5 thru L-9, L-13, L14, C-7 & C-15.
 - 2. Medium density in Lakes: 4, 17, 33, & L-12.
 - 3. High density in Lakes: None.

Bio Block treatments help reduce the muck within the lakes that eventually leads to algae blooms. Lakes 15 & 33 are test sites and are treated on a quarterly basis.

	Herit	age Palr	ns		
	BIO Block Tr	reatment	Lake Log		
LAKE	TREATMENT FREQUENCY	Q1	Q2	Q3	Q4
15	Quarterly	February	May	August	November
33	Quarterly	February	May	August	November

g. Fish: Non nuisance fish were observed this month.

h. Trash: Trash was observed floating in several lakes this month.



- i. Lake Aeration: The issues reported below will be reported to Vertex / Solitude.
 - i. The semi-annual maintenance for the aerator systems is scheduled for February & August 2019.
 - ii. Lake L-8: Weak boil from the air station. Needs valve adjustment.
 - iii. Lake L-15: Weak boil from the air station. Needs valve adjustment.
 - iv. Lake L-17: Compressor being replaced by Solitude.
 - v. Lake L-11: Air station not working / broken pvc pipe. Repair approved / Solitude will be trenching a new PVC line from Lake L-12 to Lake L-11. Solitude will meet with Greg Kriesch prior to work starting to ensure that they don't damage any irrigation lines on the golf course.
 - vi. There are still multiple rusted out valves that need to be replaced throughout the community. I'm going to ask Solitude for a proposal to replace all the rusted valves and to move the valve boxes a little higher up on the bank.



vii. Lake 26: Power has been restored to the bathroom and we turned the compressor back on.

viii. Lake 9: A section of the pvc air line running from Lake 11 to Lake 9 is exposed and should be buried.



j. Lake Fountains:

i. Lake 22: The lights for the fountain were on during the day. The photocell was looked at it the sensor appears to be a little cloudy. We've put in a service call to Florida Fountains to further investigate.



- **ii.** Holiday lenses (green color) are installed each year by December 1st and removed by January 5th.
- **k.** Shoreline Landscaping / Grass Clippings: No new concerns observed this month.
- **I. Bulkheads** / **Rip Rap:** Weeds within the bulkheads and rip rap need to be treated on Lakes: 27.

m. Lake Bank Erosion:

i. Lake 1: Lower water levels have revealed just how bad the pleco catfish burrow into the banks. Some of the burrows were well over a foot deep.



ii. Lake 2: New washout found along the cart path on the island next to the existing rip rap.



iii. Lake L-17: New washout forming on the east side of the lake near the large headwall.



iv. The list below identifies future areas to be addressed.

	Heritage Palms CDD
	Future Erosion Areas to Address
High Prio	rity
Lake 4	West Bank
Lake 8	Between Buildings 9 & 10 and 14
Medium I	Priority
Lake 2	Behind large rip rap south side
Lake 15	Behind the condo building
Lake 19	Washout between Buildings 10487 / 10497 Washingtonia Palm Way
Lake 24	Washout on the side of 10417 Curry Palm Lane
Lake L-3	Washout behind the water control structure
Lake L-4	Wasout behind 11210 King Palm Court
Low Prior	ity
Lake 33	Near the golf hole. 110 LF vertical erosion
Lake 2	Washout near rip rap on center island north side.
Lake L-17	Washout on east side near large headwall.

2. Preserves:

- **a.** The next semi-annual maintenance event is anticipated for November 2019.
- **b.** The next semi-annual vegetation maintenance along the preserve fences is schedule for November 2019.

3. Roadways:

a. Asphalt: The micro-surfacing at the intersection of Heritage Palms Blvd & 6 Mile Cypress is pulling apart and will eventually need to be repaired.



- **b.** Pavers: No concerns observed this month.
- c. Signage / Landscaping: No concerns observed this month.
- d. Curbing / Gutters: No concerns observed this month.
- 4. Sidewalks: No new concerns observed this month.
- 5. CDD Perimeter Fences:
 - **a.** Sunstate Fence has informed us that they will be starting the fence repairs shown on the list below within the next week or so. We're checking all the repair areas this week and are cutting back any new vegetation growth for the installers.

	-	Heritage Palms CDD	
		Remaining Perimeter Fence Issues	
Map Number	Linear Footage	Issue at Location	Can Item be Repaired Right Now
1	20	Rusted out top post needs to be replaced.	Yes
3	1	Top rail is disconnected at 1 location.	Yes
7	50	Neighbor recently removed fallen trees. Fence area can now be repaired.	Yes
8	20	Rusted out top post needs to be replaced.	Yes
9	30	6 rusted out posts need to be replaced.	Yes
10	5	Small hole in fence needs to be repaired.	Yes

b. Someone has cut back the vegetation from the perimeter fence and water control structure at the end of Lake L-6 allowing a larger access point into the community from Ranchett Road. The Board may want to extend the fence into the lake making it difficult for someone to enter the community. The fence panel on the north side of the water control structure has also been pushed to the side and needs to be readjusted. We'll have our maintenance technician remove the cut branches and reposition the fence panel.

Access to Ranchett Rd.







Fresh Cut Branches

Pushed in Fence on North Side



- 6. Storm Water Drainage System:
 - **a. Overflow Weirs:** No concerns observed this month. All weirs were properly functioning.
 - **b.** Catch Basins:
 - i. The grate for the catch basin on the edge of the golf course between Lakes L-11 & L-12 is rusting out and should be replaced within a year. The grate size is 35"x53" and the cost to replace it and dispose of the old grate is approximately \$725. Pictures are on the following page.



ii. The catch basin at the northeast corner of the Lodge's parking lot was semi-buried with pine straw. We went ahead and cleared off the structure.



c. Roadway Inlets: The roadway inlet at the end of Curry Palm Lane was surrounded by dead oak tree leaves. We went ahead and cleared off the basin.



- **d.** Canals: No new concerns observed this month. The Willow trees along Canal C-7 will be cut back this winter when the water levels are at their lowest.
- e. Gutter Pans: No concerns observed this month.
- f. Inter-Connect Pipes: No concerns observed this month.

g. Swales:

- i. Wetland B: No concerns observed. Water still present within the swale.
- **ii.** Lake 14 Overflow: No concerns observed.

h. Illicit Discharges: No issues observed.

- i. Spill Prevention: No issues observed.
- j. Maintenance Yard Inspection: No issues observed.
- k. Drain Pipes / Culverts: No issues observed.
- 7. Non CDD Issues / Concerns Observed: No issues observed.
- 8. Residential Complaints / Concerns / Work Order Requests: Below is the list of ongoing complaints / concerns / work order request for the past 3 months for FY 2019.

			Heritage Palms	s CDD	
			Concern / Compla		
			As of 10/09/19	•	
			AS 01 10/09/13		
					l
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
			Resident informed her of a loud noise	Stopped by the area and heard no unusual noise	
			coming possibly from the fountain next to	coming from the fountain. Asked Florida Fountains	
7/25/2019	Joney Kelly	Activity Center	8106 Qeen Palm Lane.	to keep an ear out for unusual noise.	Monitor.
				Inspected the area on 7/26/19 and found air potato	
			Reported vine growth in the preserve around	growing. Reported the plant to Aquatic Weed	
7/25/2019	Bill Vosney	Go Canes Way	his home.	Control for them to take care of.	Monitor.
				Inspected the pond on 7/26/19 and observed a large	
				presence of algae. Reported the issue to Lake &	
7/26/2019	Greg Kriesch	Maintenance Facility	Reported algae growth in the irrigation pond.	Wetlands.	Monitor.
			Reported that the fountain in Lake 22 is		Florida Fountains replaced a blown
8/6/2019	Joney Kelly	Activity Center	down.	operating. Put in a service call to Florida Fountains.	fuse. Fountain came back online.
			Reported that the fountain in Lake 22 is	Inspected the fountain in 8/20/19 and couldn't get it	Florida Fountains replaced a blown
8/20/2019	Joney Kelly	Activity Center	down.		fuse. Fountain came back online.
0/20/2010	boney reeny	Addivity Contor	Reported that the fountian in Lake 22 was	Visited the fountain on 8/29/19 and adjusted the	
8/28/2019	Joney Kelly	Activity Center	coming on in the evening.	timer clock to the correct time.	None.
			g-	We had the storm drains and pipes televised and	
				the contractor found no blockages or debris. Lines	
8/29/2019	Mark Lohr	11114 Wine Palm	Reported slow drainage on the roadway.	are clear.	None.
			Homeowner reported to him that they would	Minimal algae is present within the littoral shelf.	
			like to see the algae cleaned up within the	Treating the algae might cause more harm to the	
9/4/2019	Fred DeCotis	N/A	littorals on Lake 12.	surrounding littorals.	Monitor.
	1		Homeowner at 10262 Sago Palm reported		
			that the aerator compressor is very loud and	We put in a service request to Solitude on 9/09/19	
9/9/2019	Joney Kelly	Activity Center	that a neighbor has turned it off.	to service the unit.	Repaired.
				We spoke with L&W and they are going to treat the	
		10461 Washingtonia	Asked if the algae building up on the north	algae on 9/27/19. It it's still present by 10/1 they will	Lake has greatly improved as of
9/26/2019	Otto Tingley	Palm	end of Lake 19 could be raked out.	manually remove it.	10/09/19.

9. Fish/Wildlife Observations:

Bass	🔀 Bream	Catfish	🗌 Gambusia
🔀 Egrets	Herons	Coots	Gallinules
🗌 Anhinga	🔀 Cormorant	🖂 Osprey	🖂 Ibis
Woodstork	Otter	🛛 1 Alligator	Snakes
🛛 Turtles	☑ Other Species	Ducks	

10. Completed events in September / October:

- **a.** Inform Lake & Wetlands of any lake management concerns. Task completed on 9/06/19.
- **b.** Inform Vertex of any aerator issues. Task completed on 9/06/19.

11. Follow up & Upcoming event for October / November:

- **a.** Inform Lake & Wetlands of any lake management concerns.
- **b.** Inform Vertex of any aerator issues.

12. Maintenance Technician Task List:

- **a.** 5/09/19: Apply new ram-nek to the 19 catch basins identified in the report. Task scheduled for October 17th & 18th. Work order 1342.
- **b.** 8/07/19: Remove and cut back all fallen tree branches on the perimeter fence around the irrigation pond. Work order 1367 pending early November.
- **c.** 8/07/19: Have the vegetation growing around the control structure on Lake L-6 cut back and removed. Work order 1367 pending early November.
- d. 9/06/19: Replace the missing red/white roadway reflector on Washingtonia Palm Way. Task scheduled for October 17th & 18th. Work order 1342.
- e. 9/06/19: Clean out the catch basin at the irrigation pond. Work order 1361. Scheduled for October 11th.
- **f.** 9/06/19: Cut back the willow trees and any other vegetation that is encroaching into the canals this winter. Work order 1360 pending January / February.
- **g.** 10/09/19: Bury the exposed pvc line for the air station in Lake 9.
- **h.** 10/09/19: Board Approval Needed: Replace the rusting out grate between Lakes L-11 & L-12. 53"x35" Type D grate.

HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

Financial Report

September 30, 2019 unaudited

Prepared by: Premier District Management

Balance Sheet Heritage Palms Community Development District September 30, 2019

	GENERAL FUND
ASSETS	
Cash - Iberia Operating Investments - Iberia Money Market	45,262.64 481,665.00
TOTAL ASSETS	526,927.64
LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts Payable	1,024.30
TOTAL LIABILITIES	1,024.30
FUND BALANCES	
Nonspendable	
Assigned Reserves-Bulkheads Reserves-Roadways	3,032.50 91,999.81
Unassigned Unassigned	430,871.03
TOTAL FUND BALANCES	525,903.34
TOTAL LIABILITIES AND FUND BALANCES	526,927.64

lent of Revenues, Expenditures and Changes in Fund Balance Heritage Palms Community Development District For the Period Ending September 30, 2019

Operating Fund	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % of Budget	SEP 30,2019 ACTUAL
Revenues 001-021001 0000 Intercet - Investments	2 500	2 500	967.9	4.297	(272)	532
001.361006.0000 Interest - Tax Collector	134	134	246	112	(183)	00
001.363010.0000 Special Assmnts- Tax Collector	498,600	498,600	498,600	0 %	(001)	00
001.363090.0000 Special Assmits- Delinquent 001.363090.0000 Special Assmits- Discounts	(18,490)	(18,490)	(18,393)	26	(66)	
001.369900.0000 Other Miscellaneous Revenues Total Revenues	484,192	484,192	491,073	6,882	(101)	532
Expenses						
Administration		001				000 1
001.511001.0000 P/R-Board Of Supervisors	6,000	6,000	5,600	400	56	1,000
UU1.521UU1.000U EMPIOYMENT LAXES	009	009	540	09	06	0
001.531013.0000 Profeerv-Engineering	12,000	12,000	3,482	8,518	29	601
001.531023.0000 Profserv-Legal Services	3,500	3,500	11,317	(7,817)	323	0
001.531027.0000 Profserv-Mgmt Consulting Serv	61,442	61,442	61,442	0	100	5,120
001.531035.0000 Profserv-Property Appraiser	1,662	1,662	0	1,662	0 00+	0.0
001.531038.0000 Protserv-Special Assessment	4,986	4,300	4,300		100	
UUT.532UU2,UUUU AUQITING SERVICES	800	800	665	135	83	94
001.545002.0000 Insurance - General Liability	8,260	8,260	7,842	418	92	237
001.547001.0000 Printing And Binding	500	500	0	500	0	
001.548002.0000 Legal Advertising	1,200	1,200	108	543	1/	
001.549001.0000 Miscellaneous Services	100	100	3,112	40	09	0
001.548003.0000 Misc-Deseement Callertion Cast	2 360	2.360	2.410	(20)	102	0
001.549915.0000 Misc-Web Hosting	459	459	484	(25)	105	40
001.551002.1001 Office Supplies	100	100	0	100	0	0
001.554007.0000 Annual District Filing Fee	175	175	175	0	100	0
Total Administration	109,103	109,103	107,917	1,186	66	7,591
Field			000 07		00+	SHI F
001.531016.0000 Profeerv-Field Management	13,390	13,390	15,760	0	100	
001.504070.0000 Contracted akes	94.512	94,512	89,336	5,176	95	0
001.534129.0000 Contracts-Aerator Maintenance	6.000	6,000	4,837	1,163	81	-
001.543020.0000 Electricity - Aerator	10,000	10,000	9,774	226	86	821
001.543043.0000 Electricity - Fountain	2,000	2,000	0	2,000	0	
001.546006.0000 R&M-Aquascaping	4,000	4,000	0	4,000	100	
001.546007.0000 R&M-Contingency	16,42/	10,42/	16,000	(11,860)	337	930
001.546042.0000 R&M-Preserves	4,500	4,500	17,945	(13,445)	399	0
001.546132.0000 R&M-Lake Erosion	12,000	12,000	0	12,000	00	00
001 549037 0000 MISC-NPUES Program	>	>	1,100	(mart)		

Statement of Revenues, Expenditures and Changes in Fund Balance Heritage Palms Community Development District For the Period Ending September 30, 2019

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Operating Fund	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	SEP 30,2019 ACTUAL
Road and Street Facilities				100 00	t	000 1
001.546019.0000 R&M-Storm Drain Cleaning	24,500	24,500	1,236	23,204	0	nnn'i
001.546034.0000 R&M-Concrete	10,000	10,000	2,608	7,392	26	0
001 546084 1001 R&M-Sidewalk Cleaning	12.000	12,000	44	11,957	0	0
001.546139.0000 R&M-Roads	5,000	5,000	6,130	(1,130)	123	4,450
Total Road and Street Facilities	51,500	51,500	10,018	41,483	19	5,450
Capital Expenditures & Projects						
Total Capital Expenditures & Projects	0	0	0	0	0	0
Reserves					0	
001.568091.0000 Reserve - Bulkheads	65,000	65,000	0	65,000	0	9
001.568102.0000 Reserve - Roadways	75,000	75,000	0	75,000	0	Q
Total Reserves	140,000	140,000	0	140,000	0	
Total Expenses	484,192	484,192	306,670	177,523	63	15,908
Excess Revenue Over (Under) Expenditures	0	0	184,403	(170,641)	0	(15,376)

Statement of Revenues, Expenditures and Changes in Fund Balance Heritage Palms Community Development District For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

Operating Fund - Trend Report														Year to
	October Actual	<u>November</u> <u>Actual</u>	December Actual	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> Actual	April Actual	<u>May</u> Actual	<u>June</u> Actual	<u>July</u> Actual	August	September Actual	Annual Budget	Date
Revenues Interest - Investments	0	269	543	679	613	669	635	641	609	603	575	532	2,500	6,796
Interest - Tax Collector	246	0	0	0	0	0	0	0	0	0	0	0	134	246
Special Assmnts- Tax	0	157,885	284,255	15,818	18,449	6,674	8,619	3,900	3,000	0	0	0	498,600	498,600
Collector		c	¢	c	•	•	c	c	0	0	0	c	0	80
Special Assmnts- Delinquent		16 3EAN	111 2481	10201	1427)	1751	(8)	0 00	06	00	0	0	(18,490)	(18.393)
Other Miscellaneous	1,245	(382)	0	0	0	0	0	2,953	0	0	0	0	1,448	3,816
Hevenues Total Revenues	1,491	151,854	273,550	16,025	18,635	7,268	9,248	7,593	3,699	603	575	532	484,192	491,073
Expenses														
Administrative		0	800	1 200	0	1 000	c	600	0	1.200	0	1.000	6.000	5,600
n-board of Supervisors	00		-	00		75	2	18	0	66	0	83	459	445
Employment taxes	0 02	0.05	E.	46	20	00	120	56	00	0	0	0	600	540
Profestv-Engineering	30	30	750	1.118	0	370	270	0	373	0	0	601	12,000	3,482
Profserv-Legal Services	2.074	2.551	1.852	669	മ	0	1,134	65	878	423	0	0	3,500	11,317
Profserv-Mgmt Consulting	5,120	5,120	5,120	5,120	5,120	5,120	5,120	5,120	5,120	5,120	5,120	5,120	61,442	61,442
Derv Profserv-Pronerty Anoraiser	0	0	0	0	0	0	0	0	0	0	0	0	1,662	0
Profserv-Special Assessment	416	416	416	416	416	416	416	416	416	416	416	416	4,986	4,986
Auditing Services	0	0	0	0	0	0	0	0	0	4,500	0	0	4,500	4,500
Postage And Freight	105	88	0	0	93	94	0	95	0	94	0	94	800	1010
Insurance - General Liability	5,237	237	237	237	237	237	237	237	237	237	23/	187	8,260	1,842
Printing And Binding	0	0	0	0	0	0	00	0	00	0	0 202		000 1	0 857
egal Advertising	0	o ŗ	00	90	00	00	50	701			000		002	3112
Miscellaneous Services	3,094	11				00		00				0	100	60
Misc-Barik Cridige Misc-Assessmnt Collection	80	1,205	1,205	0	00	00	0	0	0	0	0	0	2,360	2,410
Cost				1	1								AEO	101
Misc-Web Hosting	40	40	40	40	40	40	0 1	40	04	04	? •	P c	1001	
Office Supplies	175						00	00	00	0	• •	0	175	175
Total Administrative	16,371	9,725	10,332	8,975	7,598	7,372	7,344	6,909	7,064	12,129	6,508	7,591	109,103	107,917
Field														000 01
Profserv-Field Management	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	911,1	13,390	13,330
Contracts-Preserve	0	7,880	0	0	a	0	0	0	1,880	0	>	D	00/'CI	007'01
Contracts-Lakes	7.876	8.776	7,876	7,876	8,776	7,876	7,876	8,776	7,876	7,876	7,876	0	94,512	89,336
Contracts-Aerator Maintenance	0	0	0	0	2,477	0	0	0	0	0	2,360	0	6,000	4,837
Flectricity - Aerator	794	833	808	885	789	770	177	815	805	813	863	821	10,000	9,774
Electricity - Fountain	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0
R&M-Aquascaping	0	0	0	0	0	0 0	0,02	00	00	0 0		50	16 497	16 680
R&M-Contingency R&M-Lake	2.453	0	0	638	0,340	2,217	0,440	5,482	1,321	2,030	929	930	5,000	16,860
														2

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Statement of Revenues, Expenditures and Changes in Fund Balance Heritage Palms Community Development District For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

R&M-Preserves	October Actual 171	November Actual 3,092	December Actual 2,875	January Actual 317	February Actual 527	Act	April Actual 166	May Actual 4,776	June Actual 3,035	July Actual 593	August Actual 2,393	September Actual 0	Annual Budget 4,500	Date Actual 17,945
R&M-Lake Erosion Misc-NPDFS Program	1 370	00	00	1 488	00	00	00	00	00	0	0.05	00	12,000	0 4 4 5 0
Total Field	13,780	22,460	12,773	1	22,025	11,9	18,275	20,965	22,033	12,798	16,462	2,867	183,589	188,735
Road and Street Facilities	007				4					,				
R&M-Concrete	120	011	1 554	076		00	00	0		00	0	1,000	24,500	1,236
R&M-Sidewalk Cleaning	0	00	0	44	00	00	00	0.7	00		0	00	12,000	2,000
R&M-Roads	50	0	30	0	0	0	0	0	0	1,600	0	4,450	5,000	6,130
Total Road and Street Facilities	240	116	1,584	320	0	0	0	276	0	1,600	432	5,450	51,500	10,018
Other Sources/Uses	1		1											
Total Other Sources/Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital Expenditures & Projects														
Total Capital Expenditures & Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	
Reserves Reserve - Bulkheads	0	0	0	0	c	0	0	o	o	c	c	c	65,000	
Reserve - Roadways	0	0	0	0	0	0	0	0	0	0	0	0	75,000	
Total Reserves	0	0	0	0	0	0	0	0	0	0	0	0	140,000	
Total Expenses	30,391	32,301	24,689	21,615	29,623	19,351	25,619	28,150	29,097	26,527	23,402	15,908	484,192	306,670
Excess Revenue Over (Under) Expenditures	(28,900)	119,553	248,861	(5,590)	(10,988)	(12,083)	(16,371)	(20,557)	(25,398)	(25,924)	(22,827)	(15,376)	0	184,403

HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments

(Lee County Tax Collector - Monthly Collection Distributions)

Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED

ALLOCATION Discount/ Net Amount **Gross Amount Collection Cost General Fund** Distribution Received Received (Penalties) -October (680)15,527 16,207 November 16,207 (1,205)134,807 141,678 141,678 (5,666)262,050 December 262,050 (10,478) (1,205) 250,367 21,435 22,205 22,205 (770) 15,818 (472)15,346 15,818 January 18,449 18,449 (427)18,022 February 6,599 6,674 6,674 (75)March 8,619 8,619 (6) 8,613 April 3,900 99 3,999 3,900 May 3,000 3,000 90 3,090 June July August September TOTAL 498,600 (18, 385)(2,410)477,805 498,600 \$ BALANCE REMAINING -

TOTAL ASSESSMENTS \$ PERCENT COLLECTED 100.00% 498,600

498,600

100.00%

\$

HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

September 30, 2019

at any second at the	201241030	20.00	S. Series
Account Name	Bank Name	Yield	 Balance
General Fund			
Checking - Operating Fund (1883)	Iberia	0.85%	46,632
Money Market Account (1891)	Iberia	1.26%	 481,665
		TOTAL	\$ 528,297

Heritage Palms Community Development District Reconciliation - Iberia Bank 1883 OP

Page: 1

Closing Balance	from Previous Statement	9/02/2019	60,030.46
0	Deposits and Other Additions Totaling		0.00
8	Checks and Other Withdrawls Totaling		13,436.55
0	Adjustments Totaling		0.00
0	Voids Totaling		0.00
	Service Charge		0.00
	Interest Earned	9/30/2019	38.13
Closing Balance	ofor this Statement	9/30/2019	46,632.04
	Difference		0.00
Cash Balance fr	om General Ledger	9/30/2019	45,262.64
	Open Activity from Bank Register		(1,369.40
	Adjustment for Service Charges and Interest		0.00
General Ledger	Reconciliation to Statement	Ω.	46,632.04
Data Ch	ank To Chark Department		Amount

Date	Check	То	Check Description	Amount
8/28/2019	0010142	Florida Fountains & Equipment, LLC	Service Call - Replace Fuse	158.98
9/10/2019	0010143	D & G Sealcoating and Striping, Inc.	Asphalt Repairs Tack Coat and Micro Surface Area, Striping	4,450.00
9/17/2019	0010145	Premier District Management, LLC	District Management & Field Services - SEP 2019	6,691.82
9/20/2019	0010146	Banks Engineering	Enigeering Services	601.40
9/25/2019	0050011	ADP	Payroll Wages - SEP 2019 (Checks)	184.70
9/25/2019	EFT	FPL	Electric Service 08/13/19 - 09/12/19	821.25
9/25/2019	EFT	ADP	Payroll Wages - SEP 2019 (Direct Deposit)	369.40
9/25/2019	EFT	ADP	Payroll Taxes - SEP 2019	159.00
			Total Checks:	13,436.55
Date	Reference	Adjustment Description		Amount
9/30/2019		Interest Earned		38.13
			Total Adjustments:	38.13

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Run: 10/08/2019 at Herritage Palms Community Development District Check Register from 9/01/2019 to 9/30/2019 Iberia Bank 1883 OP

Check	Date	Vendor / Description	Check / Payment
0010143	9/10/2019	[D&G Sealcoating] D & G Sealcoating and Striping, Inc. (Asphalt Repairs Tack Coat and Micro Surface Area, Striping)	4,450.00
0010144	9/10/2019	[MRI UNDERWATER] M.R.I. Underwater Specialists, Inc. (ROV Camera to Inspect Lines for Blockage, Visually Inspect Lines)	1,000.00
0010145	9/17/2019	[PREMIER DISTRICT] Premier District Management, LLC (District Management & Field Services - SEP 2019)	6,691.82
0010146	9/20/2019	[BANKS] Banks Engineering (Enigeering Services)	601.40
EFT	9/25/2019	[FPL] FPL (Electric Service 08/13/19 - 09/12/19)	821.25
0050011	9/25/2019	[ADP] ADP (Payroll Wages - SEP 2019 (Checks))	184.70
0050012	9/25/2019	[ADP] ADP (Payroll Wages - SEP 2019 (Checks))	184.70
0050013	9/25/2019	[ADP] ADP (Payroll Wages - SEP 2019)	184.70
EFT	9/25/2019	[ADP] ADP (Payroll Wages - SEP 2019 (Direct Deposit))	369.40
EFT	9/25/2019	[ADP] ADP (Payroll Taxes - SEP 2019)	159.00

Total Checks:

14,646.97

Page: 1

Run: 10/08/2019 (@ 2:05 PM
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Heritage Palms Community Development District Reconciliation - Iberia Bank 1891 MM

Page: 1

		Total Adjustments:		494.36		
9/30/2019		Interest Earned		494.36		
Date I	Reference	Adjustment Description		Amount		
General Ledg	er Reconciliati	on to Statement		481,665.00		
Adjustment for Service Charges and Interest						
Open Activity from Bank Register						
Cash Balance from General Ledger						
(C) (1)	Difference			0.00		
Closing Balance for this Statement						
	Interest Ea	arned	9/30/2019	494.36		
	Service Cl	narge		0.00		
		0.00				
		0,00				
	0 Checks ar	d Other Withdrawls Totaling		0.00		
	0 Deposits a	nd Other Additions Totaling		0.00		
Closing Balance from Previous Statement				481,170.64		