

**HERITAGE PALMS  
COMMUNITY DEVELOPMENT DISTRICT**



NOVEMBER 25, 2019  
BOARD OF SUPERVISORS MEETING  
AGENDA PACKET



PREMIER DISTRICT  
MANAGEMENT

# HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

## PREMIER DISTRICT MANAGEMENT

3820 Colonial Boulevard - Suite 101 ▪ Fort Myers ▪ FL 33966

Phone (239) 690-7100 ▪ Fax (239) 214-6074

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Board of Supervisors  
Heritage Palms CDD

November 18, 2019

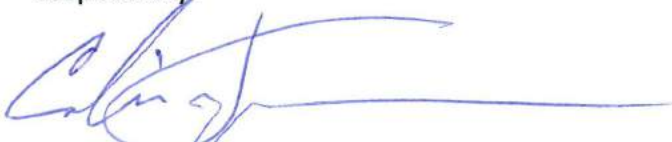
Dear Supervisors,

The regular meeting of the Heritage Palms CDD Board of Supervisors will be held on November 25, 2019 at 8 AM, at the Heritage Palms Golf and Country Club on 10435 Washingtonia Palm Way in Fort Myers, Florida. The Agenda is included in Section Two and some points of interest are as follows:

- As per usual, enclosed are the Regular Meeting Minutes from October 28, 2019, the Field Manager Report for November, and the Financial Report for the date ending October 31
- Andy Nott & Kyle Roehm of Solitude will be in attendance per request of the Board
- Enclosed is the spreadsheet for the Sidewalk-Driveway paver repair options
- Enclosed for Board consideration is a revised proposal adding a gate to the North Boundary Fence repair, and a proposal for Lake 6 Fence repair
- Enclosed is the Spike Rush width map and log

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for January 27, 2020**. If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully



Calvin Teague  
District Manager

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## **Heritage Palms CDD Meeting Agenda**

### **November 25, 2019 at 8:00 AM**

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1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes from October 28, 2019
5. Attorney
6. Engineer
7. Old Business
  - A. North Boundary Fence Project update
    - i. Revised proposal
  - B. Bio Treatment Measurement Data Lakes 10 & 14
  - C. Aerator Repairs update
  - D. Sidewalk/Driveway Paver update
  - E. Storm Water Management System Inspection Results
8. New Business
  - A. Solitude Business Responsiveness
  - B. King Palm Fence Repairs
  - C. Spike Rush Width Map / Log
  - D. Lake L-6 Fence Repair Proposal
9. Field Manager
  - A. Field Report for November 2019
  - B. Follow-up
    - i. Drainage System Map
10. District Manager
  - A. Financial Statements
    - i. Month Ending October 31, 2019
  - B. Follow-up
    - i. ADA Compliant Website
    - ii. FEMA Update
11. H.O.A. Report
12. Supervisor Reports, Requests and Comments
13. Audience Comments
14. Adjournment

**Next Meeting: January 27, 2020 at 8:00 AM**

**DRAFT  
MINUTES OF MEETING**

*The following is a summary of the minutes and actions taken at the Heritage Palms Community Development District (CDD) Board of Supervisors meeting.*

**HERITAGE PALMS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Palms Community Development District was held on Monday, October 28, 2019 at 8:00 a.m. at the Heritage Palms Golf and Country Club at 10420 Washingtonia Palm Way in Fort Myers, Florida.

**Present and constituting a quorum were:**

Stan Switzer	Chairman
Paul Schafer	Vice Chairman
Al O'Brien	Assistant Secretary
Mike Whitten	Assistant Secretary
Fred DeCotis	Assistant Secretary

**Also present were:**

Calvin Teague	District Manager
Chris Dudak	Assistant to the District Manager
Sam Marshall	District Engineer
Residents	

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order and the District Manager called the roll. All Board members were present. Also present were District Engineer Sam Marshall and the District Manager's Assistant, Chris Dudak.

**SECOND ORDER OF BUSINESS**

**Approval of the Agenda**

The Agenda was presented and approved.

On MOTION by Supervisor Whitten, seconded by Chairman Switzer, with all in favor, the Agenda was approved as presented.
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**THIRD ORDER OF BUSINESS**

**Audience Comments on  
Agenda Items**

There being none, the next Order of Business followed.

**FOURTH ORDER OF BUSINESS****Approval of Meeting Minutes  
from September 23, 2019**

The Regular Meeting Minutes were presented and approved.

On MOTION by Vice Chairman Schafer, seconded by Supervisor Whitten, with all in favor, the Regular Meeting Minutes of September 23, 2019 were approved as presented.

**FIFTH ORDER OF BUSINESS****Attorney**

There being none, the next Order of Business followed.

**SIXTH ORDER OF BUSINESS****Engineer**

The District Engineer reported that he is working on finishing the annual NPDES Report.

**SEVENTH ORDER OF BUSINESS****Old Business****A. North Boundary Fence Project Update**

The District Manager updated the Board that the application for the permit has been submitted and it could take up to four weeks for the permit to arrive. Once the permit arrives, they will begin this project.

**B. Perimeter Fence Repairs Update**

The District Manager reported that all the repairs have been completed.

**C. Bio Treatment Lakes 10 & 14 Update**

The District Manager update the Board that the treatments for Lakes 10 and 14 will begin in November.

The Board discussed the treatments Lakes 15 and 33 are receiving. They requested information regarding how those lakes were before the treatments and after, in order to evaluate whether the treatments were effective.

**D. Aerator Repairs Update**

The District Manager reported that the compressor on Lake 17 has been repaired. He also reported that an air line between Lakes 11 and 12 needs to be replaced but a start date has not been received yet.

The Board discussed their disappointment in the service they are receiving from Solitude. They requested staff to research other firms that do this type of work, as they are considering obtaining estimates from other companies.

The Board requested that Solitude attend the next Board meeting to discuss the issues they have been having with the level of service they are receiving.

## **EIGHTH ORDER OF BUSINESS**

### **New Business**

#### **A. Spike Rush Width Discussion**

The District Manager notified the Board that the Field Manager is creating a map that will identify the width of the Spike Rush on each lake within the community. He stated that the map will be ready in time for the December meeting.

#### **B. Storm Water Management System Inspection Proposal**

A proposal was received from MRI for a storm water management system inspection for \$6,500. The District Manager stated that it has been approximately three years since the last inspection. Therefore, the Board approved this proposal from MRI. The Board asked that the report from the last inspection and the report from this inspection be presented for analysis.

On MOTION by Vice Chairman Schafer, seconded by Supervisor Whitten, with all in favor, the proposal from MRI totaling \$6,500 for a storm water management system inspection was approved.

#### **C. Sidewalk/Driveway Paver Discussion**

The District Manager presented a list of homeowners that will be receiving a letter regarding their sunken driveways. He also presented an example of the letter that will be sent out to these homeowners.

## **NINTH ORDER OF BUSINESS**

### **Field Manager**

#### **A. Field Report for October 2019**

The Board reviewed the Field Report with questions and comments as follows:

- The District Manager stated that a couple of washouts were identified, and they will be obtaining estimates to have these repaired.
- The asphalt at Heritage Palms Blvd. and Six Mile Cypress is pulling apart and the Board asked that this get fixed.
- The Board discussed the vegetation that was cut by Lake 6 by a non-resident, in order to gain access to the community. As this was not the first time that this has happened, the Board decided to have the fencing extended into the lake to prevent this from occurring in the future.
- It was discussed that the grate for the catch basin near Lakes 11 and 12 is rusting out and needs to be replaced. The Board approved the grate replacement for \$725.

On MOTION by Supervisor Whitten, seconded by Supervisor O'Brien, with all in favor, the grate replacement near Lakes 11 and 12 is approved for \$725.

**TENTH ORDER OF BUSINESS****District Manager****A. Financial Statements****i. Month Ending September 30, 2019**

Financials Statements were presented and accepted.

On MOTION by Supervisor DeCotis, seconded by Vice Chairman Schafer, with all in favor, the financials for period ending September 30, 2019 were accepted.

**B. Follow-up****i. ADA Compliant website**

The District Manager updated the Board that the website is progressing.

**ii. FEMA Update**

The District Manager updated the Board that everything has been submitted to FEMA and now they are waiting for the final approval.

**ELEVENTH ORDER OF BUSINESS****H.O.A. Report**

There being none, the next Order of Business followed.

**TWELFTH ORDER OF BUSINESS****Supervisor's Reports,  
Requests and Comments**

Supervisor Whitten commented that he was unsure when the sidewalk cleaning project is going to take place. Therefore, the Board asked that the Field Manager update them on this topic.

Vice Chairman Schafer discussed the water sample test results briefly. He also discussed a method of removing algae by placing wood chips into a steel cage and placing the steel cage into the water. He discussed this as a possible treatment for the lakes within the community, once he has had a chance to research this treatment more in depth.

**THIRTEENTH ORDER OF BUSINESS****Audience Comments**

Joe Barrett, a resident, discussed installing a fountain in the lake near where he lives. The Board explained that in order for a fountain to be installed the HOA would have to pay for the installation and maintenance of the fountain.

**FOURTEENTH ORDER OF BUSINESS****Adjournment**

There being no further Orders of Business, and

<p>On MOTION by Vice Chairman Shafer, seconded by Supervisor O'Brien, with all in favor, the meeting was adjourned at 10:03 a.m.</p>
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**Next Meeting: November 25, 2019 at 8:00 a.m.**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair



# Sunstate Fence

15894 Brothers Court, Suite 2  
Fort Myers, FL 33912

Ph: 239.768.3362 Fax: 888.861.9362

Email: info@sunstatefence.com

Website: www.sunstatefence.com

**Sunstate**  
**FENCE**

Florida's Favorite Fence Company

Quote # 14649

Company Representative

Mailing Address

Quote Valid 14 Days from: 11/15/2019

TW

15894 Brothers Court, Suite 2  
Fort Myers, FL 33912

Phone: (239) 940-0040

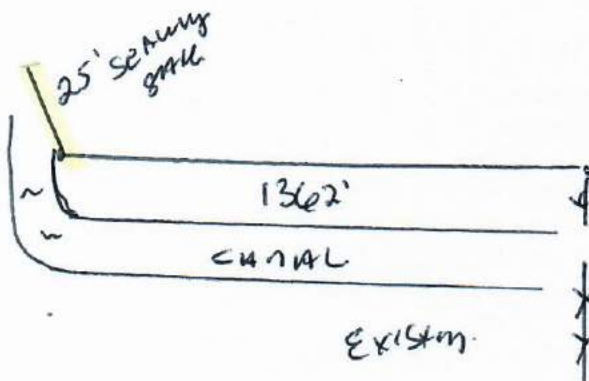
## Name / Address / Contact Info

Heritage Palms CDD  
c/o Premier Distric Management  
3820 Colonial Blvd Suite 101  
Fort Myers, FL 33966  
Phone: 239-861-3966  
dpepin@communityfieldservices.com

## Ship To

Heritage Palms CDD  
3820 Colonial Blvd Suite 101  
Fort Myers, FL 33966

## Site Plan



## Description

Install 1362' High Commercial Black Vinyl Coated Chain-Link Fence plus 1362' of Vinyl Coated Tension Wire plus one 25' wide seawing gate. Customer to clear area for fence run\*\*Final estimate may change based on verification after clearing\*\* Tie in to existing fence ac corners.\*\*\*Sea Wing to limit access from water\*\*

CHAIN-LINK: BLK PLY 2 X 9(13core) X 72in KT 50ft/rl  
LINE POSTS: BLK PLY 2" X 8' X PP065  
TOP RAIL: BLK PLY 1-5/8" X 21' X PP055 SW  
END POSTS: BLK PLY 2-1/2" X 8' X PP065  
CORNER POSTS: BLK PLY 2-1/2" X 8' X PP065  
VINYL COATED BOTTOM TENSION WIRE 9G  
BLK SNG GATE 6'H X 25'W 1-5/8" TUBE SP065 9GA KT WITH POST AND HARDWARE  
Includes locating/markng property pins

Follow slope of ground: Yes

Permit fee included: Yes

Total

\$22,267.32

Posts set in concrete: Yes

Tax Included: Yes

Deposit \$10,432.00

Final Payment \$11,835.32

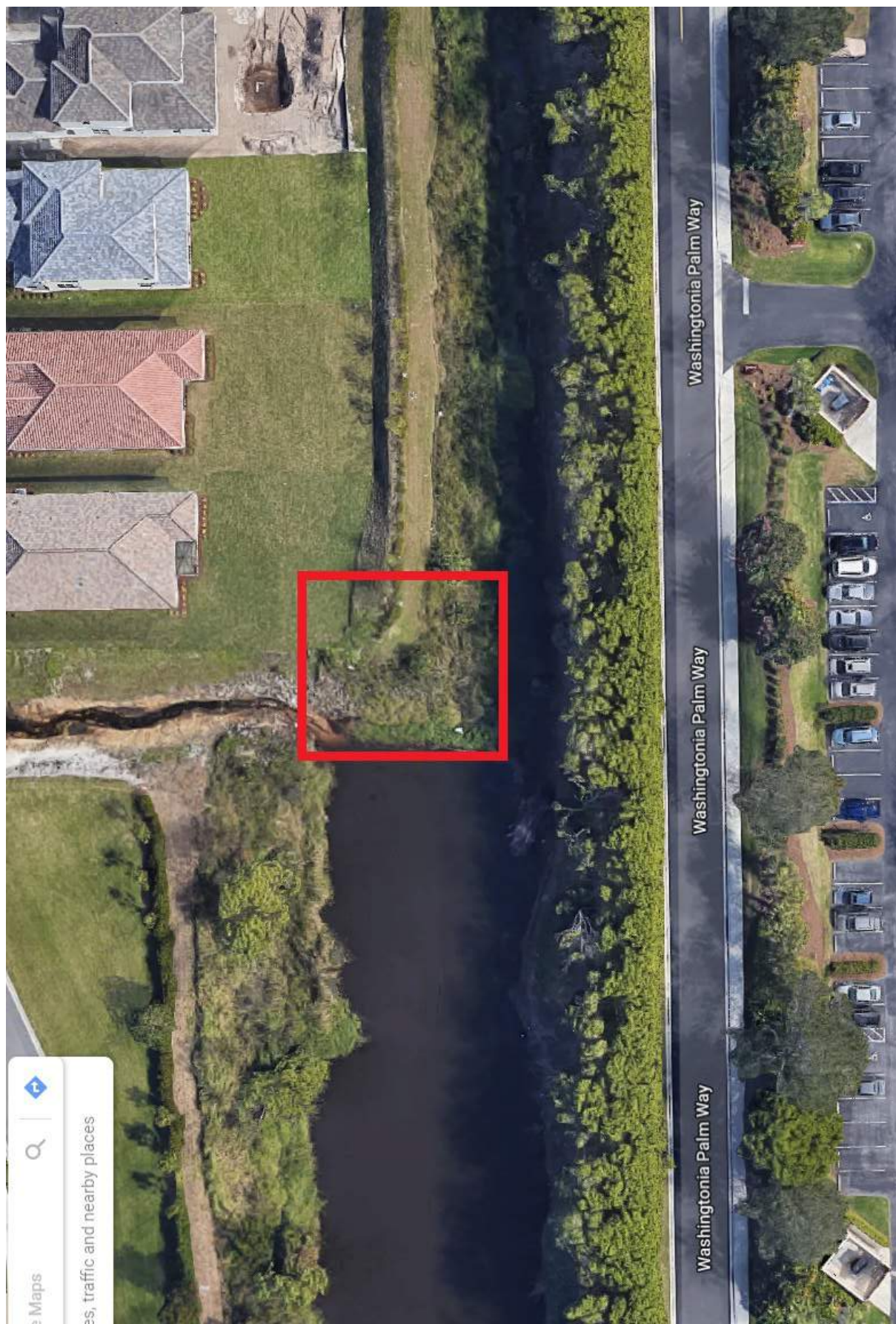
## PLEASE READ BEFORE SIGNING - TERMS AND CONDITIONS

Sunstate Fence and Gate, Inc. is not responsible for repairing, locating, moving, or marking any underground utilities, wells, septic systems, sprinkler systems, wires, cables or any other obstacle. Customer is responsible for security of premises while fence is being installed, whether an old fence has been removed or any other barrier has been removed in order to construct the new fence. Customer is responsible for the location of fence and property lines, and holds harmless Sunstate Fence and Gate, Inc. from any liability caused by an error in the location of the installed fence. Customer is also responsible for grading and clearing the fence line from debris/brush. \$50 per hour will be charged for excessive excavation of rocks, roots, or any other obstacle that must be removed. Customer gives Sunstate Fence and Gate, Inc. full and free access to the area of and around the property. Customer represents they have property damage, personal injury, fire and extended coverage insurance. Sunstate Fence and Gate, Inc. is not responsible for damage to fence caused by people, pets, or creatures. Sunstate Fence and Gate, Inc. is not responsible for people, pets or creatures entering or escaping the fence. Customer agrees to hold harmless Sunstate Fence and Gate, Inc. from any liability causing damage or loss to fence during or after installation, unless caused by the negligence of Sunstate Fence and Gate, Inc. Sunstate Fence and Gate, Inc. is not responsible for loss due to wind, rain, flood or other natural causes. Customer agrees to pay attorney fees and collections costs in the event the Balance Due is not paid at time of completion. If the customer cancels the job after signing the contract, the customer agrees to pay a \$150 Administration fee plus any costs incurred for permits, materials, etc. Once the customers material order is placed with the supplier, if the material from the supplier is non-refundable, the customers deposit will be non-refundable and the customer is responsible for the full cost of the material. Customer gives Sunstate Fence and Gate, Inc. the right to take pictures of the work. Sunstate Fence and Gate, Inc. is not responsible for color variations, warping, bowing or cracking. If a warranty is offered it is the responsibility of the manufacturer.

Customer Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Company Representative \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_





Homeowner	Street Number	Street	City	State	Zip	Driveway / Sidewalk Condition	Letter Sent Date	Response	grind or raise
Lucinda Tota	10539	Curry Palm Lane	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
James & Barbara Panther	7936	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019	repaired	repaired
Ralph & Karen Gack	7966	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Cynthia Ward	7978	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
David & Dorothy Slovak	7990	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Steven & Kathleen Hall	8038	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Jayne Faust	8056	Tiger Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
John & Andrea Binder	7981	Gator Palm Drive	Fort Myers	FL	33966	Sunken Driveway	10/25/2019	spoke with Chris P	grind
Jan Marie Basic	7885	Go Canes Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019	LETTER RETURNED, fwd 11-13-19	grind
Robert Cox & Jerri Ann Grimes	7310	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Richard & Debra Huxley	7328	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Mark Debord & Diane Snyder	7334	Heritage Palms Estates Drive	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Real & Kathy Renaud	11040	Seminole Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		raise
Robert Hetzel & Marilyn Glowacki	11052	Seminole Palm Way	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		raise
Patricia Solberg	11204	King Palm Court	Fort Myers	FL	33966	Sunken Driveway	10/25/2019	LETTER RETURNED, fwd 11-13-19	grind
Barbara Barlow	10507	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		raise or grind
Robert Jackson	11030	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
John & Anna Tobiczky	11042	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Bernhardts Wine Plam LLC	11072	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
Thomas Guzik	11078	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind
James & Erika Macdougall	11084	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019	spoke with Chris P	grind
Kent & Gail Ross	11096	Wine Palm Road	Fort Myers	FL	33966	Sunken Driveway	10/25/2019		grind

Heritage Palms CDD Littoral Plants in Lake				
Lake #	Spikerush Width		Lake #	Spikerush Width
Blue Map Lines = Up to 15'			Red Map Lines = 15' & Over	
Lake #1	5-7 feet		Lake #25	Approx. 5 feet
Lake #2	15-22 feet		Lake #26	Approx. 15 feet
Lake #3	20-25 feet		Lake #27	Approx. 5 feet
Lake #4a	10-15 feet		Lake #28	10-15 feet
Lake #4b	20-23 feet		Lake #29	10-15 feet
Lake #5a	10-15 feet		Lake #30a	Approx. 5 feet
Lake #5b	Approx. 20 feet		Lake #30b	Approx. 10 feet
Lake #6a	10-15 feet		Lake #30c	10-15 feet
Lake #6b	15-17 feet		Lake #30d	Approx 25 feet
Lake #7	10-15 feet		Lake #31	None
Lake #8	None		Lake #33a	10-15 feet
Lake #9a	Approx. 10 feet		Lake #33b	20-25 feet
Lake #9b	Approx. 15 feet			
Lake #10	Approx. 5 feet		L-1	10-15 feet
Lake #11	15-17 feet		L-2	10-15 feet
Lake #12	7-10 feet		L-3	5-7 feet
Lake #13	7-10 feet		L-4	5-7 feet
Lake #14	Approx. 15 feet		L-5	Approx. 10 feet
Lake #15	15-17 feet		L-6	15-20 feet
Lake #17	10-15 feet		L-7	10-15 feet
Lake #19	10-15 feet		L-8	10-15 feet
Lake #20	5-10 feet		L-9	10-15 feet
Lake #21a	Approx. 5 feet		L-11	10-15 feet
Lake #21b	Approx. 5 feet		L-12	Approx. 15 feet
Lake #21c	Approx. 5 feet		L-13	10-15 feet
Lake #22	7-10 feet		L-14	5-10 feet
Lake #23	10-15 feet		L-15	5-10 feet
Lake #24	10-15 feet		L-17	5-10 feet







# Sunstate Fence

15894 Brothers Court, Suite 2  
Fort Myers, FL 33912

Ph: 239.768.3362 Fax: 888.861.9362

Email: info@sunstatefence.com  
Website: www.sunstatefence.com

**Sunstate**  
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Florida's Favorite Fence Company

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<b>Quote #</b>	<b>14587</b>	<b>Company Representative</b>	<b>Mailing Address</b>
Quote Valid 14 Days from:	11/6/2019	TW	15894 Brothers Court, Suite 2
		Phone: (239) 940-0040	Fort Myers, FL 33912

Name / Address / Contact Info	Ship To
Heritage Palms CDD c/o Premier Distric Management 3820 Colonial Blvd Suite 101 Fort Myers, FL 33966 Phone: 239-764-33966 dpepin@communityfieldservices.com	Heritage Palms CDD c/o Premier Distric Management 3820 Colonial Blvd Suite 101 Fort Myers, FL 33966

Site Plan	Description
<p>Spill way wall.</p> <p>12' SEA WING GATE</p> <p>12' SEA WING adjust</p>	Install one 6' High Commercial Black Vinyl Coated Chain-Link Fence Sea Wing 20" grade gate. Reconnect existing fence. Remove and dispose of 12' of existing fence. Adjust one 12' existing sea wing gate add gate post and extra hinge.  GATE POSTS: BLK PLY 4" X 9' X PP40 BLK RES SNG GATE 6'H X 12'W SP055 9GA NO SCROLL **GRADED GATE Removal and Disposal of Chain-Link Post Removal and Disposal Re-attach existing fence Adjust existing sea wing add larger gate post and hinge. Includes locating/marketing property pins

Follow slope of ground: Yes	Permit fee included: N/A	<b>Total</b>	<b>\$1,417.24</b>
Posts set in concrete: Yes	Tax Included: Yes	<b>Deposit</b>	<b>\$708.63</b>
		<b>Final Payment</b>	<b>\$708.62</b>

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Customer Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
Company Representative \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Licensed and Insured



# Heritage Palms CDD

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FIELD MANAGEMENT REPORT FOR NOVEMBER  
2019

# Heritage Palms CDD

## Community Field Services – Field Management Report Site Inspection on 11/05/19

### 1. Lake Management:

- a. **Lake Maintenance:** Most of the lakes remain in fair to good shape this month. Lake & Wetlands has heavily treated most of the shoreline weeds, submerged weeds and algae issues mentioned below. Below is the rating sheet for November.

HERITAGE PALMS LAKE RATING SHEET FOR FIELD REPORT November 6th 2019						
Lake Ratings	Individual Lake Ratings		Grand Total Combined Ratings			
1 = Unsatisfactory	3 = Unsatisfactory		141 = Unsatisfactory			
2 = Room for Improvement	4-6 = Room for Improvement		142-329 = Room for Improvement			
3 = Satisfactory	7-9 = Satisfactory		330-423 = Satisfactory			
Lake #	Algae	Shoreline Weeds	Submerged Weeds	Total Individual Score	Aerators / Fountains	Comments
Lake #1	3	3	3	9	Working	
Lake #2	3	2	3	8	Working	Weak boil NE side
Lake #3	3	3	3	9	Working	Fresh coconuts in lake
Lake #4	1	2	3	6	Working	Fresh coconuts in lake
Lake #5	3	2	3	8	Working	
Lake #6	3	2	3	8	Working	
Lake #7	2	2	3	7	Working	Trash in lake
Lake #8	3	3	3	9	N/A	Primrose on bank mowing area
Lake #9	2	2	3	7	Working	
Lake #10	2	2	3	7	Working	
Lake #11	2	2	3	7	Working	
Lake #12	2	2	3	7	Working	Rusted valve box
Lake #13	2	2	3	7	Working	
Lake #14	2	3	3	8	Working	Trash in lake
Lake #15	2	2	3	7	Working	
Lake #17	2	3	3	8	Working	
Lake #19	3	2	3	8	Working	Rusted valve box
Lake #20	2	2	3	7	Working	
Lake #21	2	3	3	8	Working	Rusted valve box
Lake #22	3	2	3	8	Working	
Lake #23	3	2	3	8	Working	
Lake #24	2	2	3	7	Working	No valve box
Lake #25	3	3	3	9	Working	Valve box present, Weeds on bulkhead
Lake #26	3	2	3	8	Working	
Lake #27	3	3	3	9	Working	Weeds within rip rap - Low
Lake #28	3	2	3	8	N/A	
Lake #29	3	3	3	9	Working	
Lake #30	2	2	3	7	N/A	
Lake #31	1	2	3	6	N/A	
Lake #33	2	2	3	7	Working	Valves semi-rusty
Phase 2						
L-1	2	2	2	6	Working	Rusted valve rail. Heavy weed treatments.
L-2	2	3	2	7	Working	Rusted valve rail. Heavy weed treatments.
L-3	3	2	3	8	Working	
L-4	3	2	3	8	Working	
L-5	3	3	3	9	Working	
L-6	2	2	3	7	Working	Trash in lake
L-7	2	2	3	7	Working	
L-8	2	2	3	7	Working	Weak boil
L-9	2	2	3	7	Working	
L-10						
L-11	1	2	3	6	No	Heavy weed treatments
L-12	1	2	3	6	Working	
L-13	2	3	2	7	Working	
L-14	2	3	3	8	Working	No valve box
L-15	3	2	3	8	Working	Weak boil. No valve box
L-16						
L-17	3	3	3	9	Working	
Canals						
C-7	2	2	2	6	N/A	
C-15	2	2	2	6	N/A	Trash in lake
				353		



**b. Dissolved Oxygen (DO) Tests:** Next readings will be taken during February 2020.

**c. Littoral Plants:**

- i. This month we were asked to evaluate the spike rush widths within all the lakes and that task has been completed. The list below shows what the average spike rush width was within each lake. Some lakes have multiple measurements as there were some major width differences within the lake. We will present a map at the next meeting for the Board to review.

<u>Lake #</u>	<u>Spike Rush Width</u>		<u>Lake #</u>	<u>Spike Rush Width</u>
-	-			
Lake #1	5-7 feet		Lake #25	Approx. 5 feet
Lake #2	15-22 feet		Lake #26	Approx. 15 feet
Lake #3	20-25 feet		Lake #27	Approx. 5 feet
Lake #4a	10-15 feet		Lake #28	10-15 feet
Lake #4b	20-23 feet		Lake #29	10-15 feet
Lake #5a	10-15 feet		Lake #30a	Approx. 5 feet
Lake #5b	Approx. 20 feet		Lake #30b	Approx. 10 feet
Lake #6a	10-15 feet		Lake #30c	10-15 feet
Lake #6b	15-17 feet		Lake #30d	Approx. 25 feet
Lake #7	10-15 feet		Lake #31	None
Lake #8	None		Lake #33a	10-15 feet
Lake #9a	Approx. 10 feet		Lake #33b	20-25 feet
Lake #9b	Approx. 15 feet			
Lake #10	Approx. 5 feet		L-1	10-15 feet
Lake #11	15-17 feet		L-2	10-15 feet
Lake #12	7-10 feet		L-3	5-7 feet
Lake #13	7-10 feet		L-4	5-7 feet
Lake #14	Approx. 15 feet		L-5	Approx. 10 feet
Lake #15	15-17 feet		L-6	15-20 feet
Lake #17	10-15 feet		L-7	10-15 feet
Lake #19	10-15 feet		L-8	10-15 feet
Lake #20	5-10 feet		L-9	10-15 feet
Lake #21a	Approx. 5 feet		L-11	10-15 feet
Lake #21b	Approx. 5 feet		L-12	Approx. 15 feet
Lake #21c	Approx. 5 feet		L-13	10-15 feet
Lake #22	7-10 feet		L-14	5-10 feet
Lake #23	10-15 feet		L-15	5-10 feet
Lake #24	10-15 feet		L-17	5-10 feet

- ii. Hybrid cannas are scheduled to be cut in December (Annual Cutting).

**d. Shoreline Weeds:** Weeds observed this month included:

- i. Torpedo Grass in Lakes: 2, 4-13, 15, 19, 20, 22-24, 26, 28, 30-33, L-6 thru L-9, L-11, L-12, L-15 & Canals C-7 & C-15. Low presence.
- ii. Alligator weed in Lakes: 10 & 11. Low presence.
- iii. Spatterdock in Lakes: L-1. Medium presence. Heavy treatments observed.
- iv. Salvinia in Lakes: 7, 10 & 20. Low presence.
- v. Water lettuce in Lakes: L-3, L-4, L-7 thru L-9, L-12. Low presence. Heavy treatments observed.

**e. Submerged Weeds:**

- i. Chara in Lakes: L-1, L-2 & L-13. Low presence. Treatment observed.
- ii. Hydrilla in Lakes: Canals C-7. Medium presence. Treatments observed.

**f. Algae:** Algae issues observed this month included the following:

- i. Planktonic algae: 4. Low density.
- ii. Filamentous algae: (Treatments observed in most Lakes)
  - 1. Low density in Lakes: 7, 9-15, 21, 24, 30, L-1 & L-2, L-6 thru L-9, L-11, L-13, L-14 & Canals C-7 and C-15.
  - 2. Medium density in Lakes: 17, 20 & 33.
  - 3. High density in Lakes: 31 & L-12.

**Lake 31**



**Lake L-12**

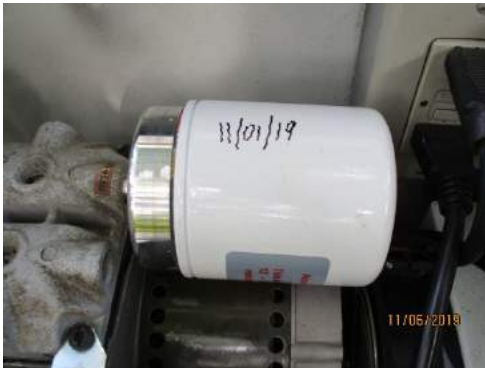


Bio Block treatments help reduce the muck within the lakes that eventually leads to algae blooms. The chart below shows which lakes are being treated and the frequency. No signs of improvement were observed during this inspection.

LAKE	TREATMENT FREQUENCY	Q1	Q2	Q3	Q4
15	Quarterly	February	May	August	November
33	Quarterly	February	May	August	November
10	Monthly				
14	Monthly				

- g. Fish:** No nuisance fish were observed this month.
- h. Trash:** Trash was observed floating in several lakes and canals this month.
- i. Lake Aeration:** The issues reported below will be reported to Vertex / Solitude.
  - i.** The semi-annual maintenance for the aerator systems is scheduled for February & August 2019.
  - ii.** Weak boils observed on Lakes 2 (North side), L-8 & L-15: Valves need adjustments.
  - iii.** Lake 3: We received several complaints this past month of the compressor being very noisy for this lake. Solitude went ahead and replaced the lid seal and installed a new style muffler onto the compressor. The unit was very quiet upon arrival.
  - iv.** Lake L-17: Compressor been replaced by Solitude.

**New Muffler for Lake 3**



**New Compressor for Lake L-17**



- v. Lake L-11: Air station not working / broken pvc pipe. Solitude has met with Greg Kriesch and reviewed the area where the trench work will be completed. Trenching should be completed within the next couple of weeks.



**j. Lake Fountains:**

- i. Lake 22: Joney Jelly reported that the lights are flashing at night. We went ahead and put in a service call to Florida Fountains.
- ii. Holiday lenses (green color) are installed each year by December 1<sup>st</sup> and removed by January 5th. We'll be reminding Florida Fountains of this later this month.

**k. Shoreline Landscaping / Grass Clippings:**

- i. At least 100 coconuts were observed in Lakes 3 & 4. The coconut palms along the lake banks were recently pruned and the contractor didn't remove any of the coconuts that fell into the lake. Greg Kriesch informed us that MW Landscape does the maintenance in this area. We'll reach out and inform them that they need to pick up the coconuts.



- ii. Several Royal Palm tree branches were observed in Lake L-14. The branches should be removed.

**l. Bulkheads / Rip Rap:** Weeds within the bulkheads and rip rap need to be treated on Lake: 27.

**m. Lake Bank Erosion:** No new concerns were observed this month. The list below identifies future areas to be addressed.

<b><u>High Priority</u></b>		Red
Lake 4	West Bank	
Lake 8	Between Buildings 9 & 10 and 14	
<b><u>Medium Priority</u></b>		Yellow
Lake 2	Behind large rip rap south side	
Lake 15	Behind the condo building	
Lake 19	Washout between Buildings 10487 / 10497 Washingtonia Palm Way	
Lake 24	Washout on the side of 10417 Curry Palm Lane	
Lake L-3	Washout behind the water control structure	
Lake L-4	Washout behind 11210 King Palm Court	
Lake L-17	Washout on east side near large headwall.	
<b><u>Low Priority</u></b>		Blue
Lake 33	Near the golf hole. 110 LF vertical erosion	
Lake 2	Washout near rip rap on center island north side.	
Lake L-3	Vertical erosion behind 11245 / 11247 Wine Palm. 70 LF	

## 2. Preserves:

- a. The next semi-annual preserve maintenance event is scheduled to be completed later this month. Treatment will consist of herbicide application and selective removal of FLEPPC category I & II exotic/nuisance species within designated areas. Treatment of melaleuca, Brazilian pepper, climbing cassia, torpedo grass, West Indian marsh grass, wetland night shade, and primrose is Aquatic Weed Control's main focus. The next semi-annual maintenance event is anticipated for May 2020.
- b. The Morning Glory vines that are growing within the Cypress trees on the preserve edge along Go Canes Way will be treated during this upcoming maintenance event.
- c. The next semi-annual vegetation maintenance along the preserve fences is schedule for later this month.



### 3. Roadways:

- a. **Asphalt:** We are currently getting an estimate to repair the micro-surfacing at the intersection of Heritage Palms Blvd & 6 Mile Cypress that is pulling apart.
- b. **Pavers:** No concerns observed this month.
- c. **Signage / Landscaping:**
  - i. One of the red/white roadway reflectors for Sago Palm Way was found on the side of the road. We'll go ahead and will have it replaced.
  - ii. One of the dual amber roadway reflectors near the cart crossing on Washingtonia Palm Way in front of the clubhouse is missing. We don't have any dual amber reflectors in stock and will need to order one.



- d. **Curbing / Gutters:** No concerns observed this month.

### 4. Sidewalks:

- a. We were asked to look at the sidewalk on Wine Palm Road just north of the canal this month for any issues and we came across the following:
  - i. 10549 Wine Palm: Where the sidewalk meets the driveway there is a section of concrete that is chipped up. We can smooth out the area with a grinder.
  - ii. 10537 Wine Palm: There is a small hole at one of the concrete joints. We can fill this in with additional concrete mix.



- b. Sidewalks are scheduled to be cleaned by Premier Pressure Cleaning starting on the week of November 11<sup>th</sup>.
- c. Sidewalks that meet at driveways with safety concerns were looked at again and most sidewalks can be grinded down however there is a risk of scuffing up the pavers with the grinding wheel.

<b>Street Number</b>	<b>Street</b>	<b>Driveway / Sidewalk Condition</b>	<b>Action</b>
10539	Curry Palm Lane	Sunken Driveway	Grind
7936	Tiger Palm Way	Sunken Driveway	Repaired
7966	Tiger Palm Way	Sunken Driveway	Grind
7978	Tiger Palm Way	Sunken Driveway	Grind
7990	Tiger Palm Way	Sunken Driveway	Grind
8038	Tiger Palm Way	Sunken Driveway	Grind
8056	Tiger Palm Way	Sunken Driveway	Grind
7981	Gator Palm Drive	Sunken Driveway	Grind
7885	Go Canes Way	Sunken Driveway	Grind
7310	Heritage Palms Estates Drive	Sunken Driveway	Grind
7328	Heritage Palms Estates Drive	Sunken Driveway	Grind
7334	Heritage Palms Estates Drive	Sunken Driveway	Grind
11040	Seminole Palm Way	Sunken Driveway	Raise Pavers
11052	Seminole Palm Way	Sunken Driveway	Raise Pavers
11204	King Palm Court	Sunken Driveway	Grind
10507	Wine Palm Road	Sunken Driveway	Grind or Raise Pavers
11030	Wine Palm Road	Sunken Driveway	Grind
11042	Wine Palm Road	Sunken Driveway	Grind
11072	Wine Palm Road	Sunken Driveway	Grind
11078	Wine Palm Road	Sunken Driveway	Grind
11084	Wine Palm Road	Sunken Driveway	Grind
11096	Wine Palm Road	Sunken Driveway	Grind

## 5. CDD Perimeter Fences:

- a. North Fence Install Update: Sunstate Fence is still waiting for the permit to be approved. Banks Engineering has surveyed the property line and we'll be onsite during the week of November 18<sup>th</sup> to cut down all the overgrown vegetation.



- b. King Palm Fence Repairs: We've reached out to a tree company to give us an estimate to cut down the leaning ficus tree and to remove the stump. Sunstate Fence has already been onsite and has provided us an estimate to replace 60 feet of fence.



- c. Ten additional No Trespassing signs have been ordered for the perimeter fences.
- d. Lake L-6 / Ranchette Rd.: We met with Sunstate Fence to look at options to fence in this area and we came up with two options. The first option is to extend the ends of the fence into the water several feet and the second option is to extend the fence over the water control structure and leave a 1-foot opening underneath it for water flow. Sunstate Fence will be providing us estimates for both options.

### Option 1 – Extend Fence into Water    Option 2 – Run Fence over WCS





## 6. Storm Water Drainage System:

- a. **Overflow Weirs:** No concerns observed this month. All weirs were properly functioning.
- b. **Catch Basins:** We were informed that someone had poured something into the catch basin between the garage units 2500 & 2600 McArthur Palm. The basin was looked at and we don't believe it was paint. The substance that was left behind is chalkier like joint compound.



### c. Roadway Inlets:

- i. The catch basin at the northeast corner of the Lodge's parking lot was semi-buried with pine straw. We went ahead and cleared off the structure.
- ii. The catch basins in front of 7993 Gator Palm Drive both had moderate debris built up around them. The structures should be kept clear.



- d. **Canals:** No new concerns observed this month.
- e. **Gutter Pans:** Silt was observed built up within the gutter pans at the cart crossing on King Palm Way and at the intersection of Wine Palm Road and King Palm Way. As Premier Pressure Washing makes their way through the community these areas will be cleaned up. Pictures are on the following page.



- f. Inter-Connect Pipes:** No concerns observed this month.
  - g. Swales:**
    - i. Wetland B:** No concerns observed. Water still slightly present within the swale.
    - ii. Lake 14 Overflow:** No concerns observed.
  - h. Illicit Discharges:** No issues observed.
  - i. Spill Prevention:** No issues observed.
  - j. Maintenance Yard Inspection:** No issues observed.
  - k. Drain Pipes / Culverts:** No issues observed.
- 7. Non CDD Issues / Concerns Observed:** No issues observed.
- 8. Residential Complaints / Concerns / Work Order Requests:** Below is the list of ongoing complaints / concerns / work order request for the past 3 months for FY 2020.

Reported Date:	Notified By:	Issue	Action	Follow Up Action
10/17/2019	Keri Abed	Homeowner at 10262 Sago Palm reported that the aerator compressor is very loud and that a neighbor has turned it off.	We put in a service request to Solitude on 10/17/19 to service the unit.	Changed out muffler with a new quiet style one and the sound reduced substantially on 11.01.19
10/27/2019	Rob	Reported that the aerator compressor for Lake 3 is loud again and needs to be looked at.	Issue was reported to Solitude on 10/28/19.	Changed out muffler with a new quiet style one and the sound reduced substantially on 11.01.19
10/29/2019	Mike Whitten	Reported that several residents are complaining of a noisy aerator compressor at 10469 Washingtonia Palm (Lake 11).	Issue was reported to Solitude on 10/29/19. Asked to replace the lid seal.	Noisy cooling fan was replaced along with lid seal on 11.01.19
10/30/2019	Paul Ware	Reported a piece of Iania screen in the preserve behind their home.		None.
11/4/2019	Joney Kelly	Reported that the fountain lights in Lake 22 are flashing at night.	Reported issue to Florida Fountains on 11/04/19.	

11/4/2019	Jim McDougal	Called in with questions regarding the sidewalk safety letter he received.	Spoke with Jim and on 11/05/19 and explained to him on what's going on. He is all set.	None.
11/4/2019	Andrea Binder	Called in with questions regarding the sidewalk safety letter she received.	Spoke with Andrea on 11/05/19 and explained to her on what's going on. She is all set.	None

### 9. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input checked="" type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> 1 Alligator	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

### 10. Completed events in October / November:

- a. Inform Lake & Wetlands of any lake management concerns. Completed on 10/10/19.
- b. Inform Vertex of any aerator issues. Completed on 10/10/19.

### 11. Follow up & Upcoming event for November / December:

- a. Inform Lake & Wetlands of any lake management concerns.
- b. Inform Vertex of any aerator issues.

### 12. Maintenance Technician Task List:

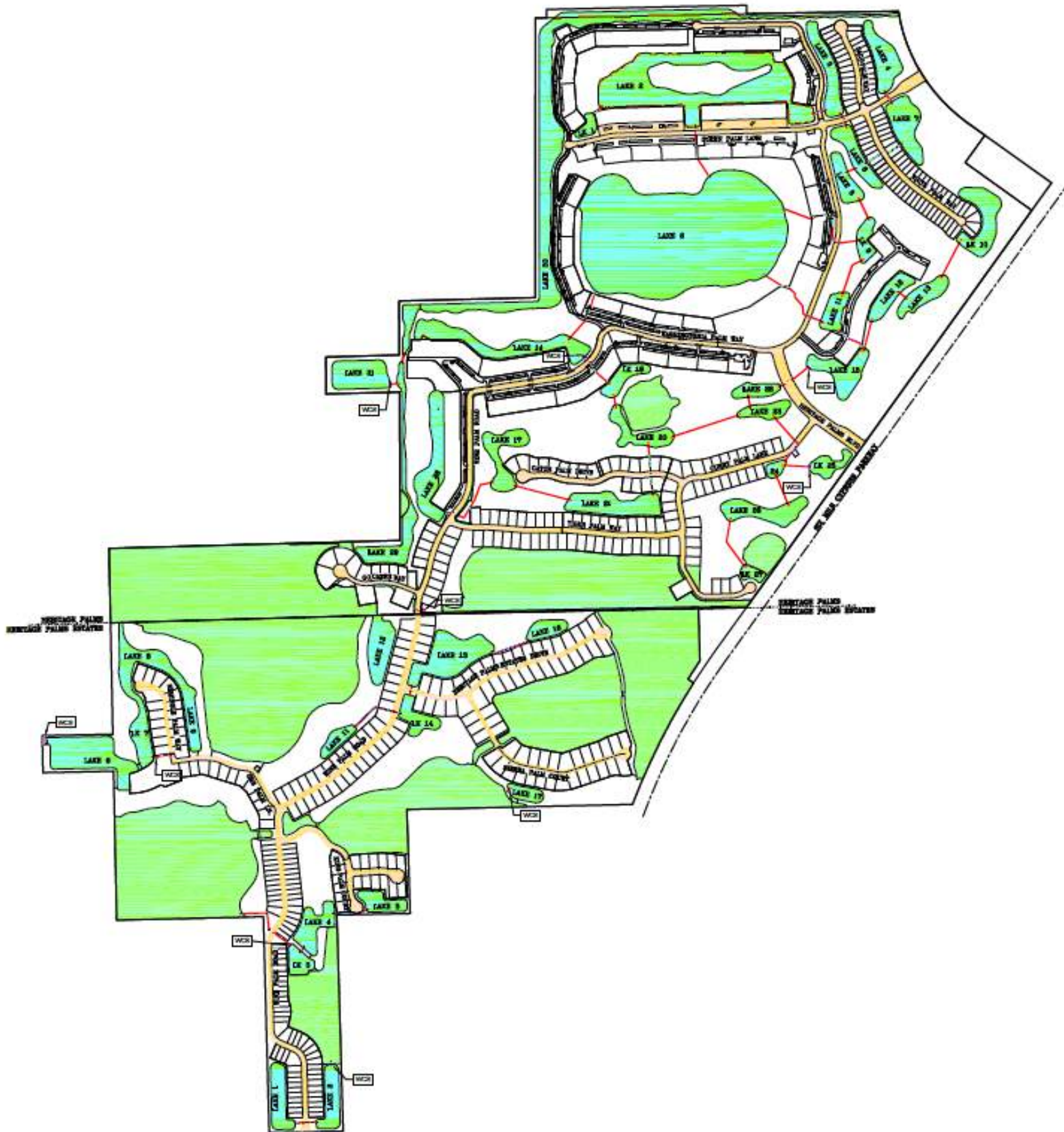
- a. 8/07/19: Remove and cut back all fallen tree branches on the perimeter fence around the irrigation pond. Work order 1367 pending November.
- b. 8/07/19: Have the vegetation growing around the control structure on Lake L-6 cut back and removed. Work order 1367 pending November.
- c. 9/06/19: Cut back the willow trees and any other vegetation that is encroaching into the canals this winter. Work order 1360 pending January / February for lowest water levels.
- d. 10/09/19: Replace the rusting out grate between Lakes L-11 & L-12. 53"x35" Type D grate. Work order 1380. Grate has been ordered.
- e. 11/06/19: Replace the following roadway reflectors:
  - i. Red/White marker in front of the clubhouse on Washingtonia Palm.
  - ii. Red/White marker at the entrance of Sago Palm Way.

- iii. Dual Amber marker in front of the clubhouse on Washingtonia Palm Way near the cart crossing. (Must order marker).

f. Complete the following concrete repairs:

- i. Smooth out the chipped-up area with the grinder where the sidewalk meets the driveway at 10549 Wine Palm.
- ii. Fill in the small holes with concrete filler in front of 10537 Wine Palm.





**HERITAGE PALMS  
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

October 31, 2019  
*unaudited*

**Prepared by:**  
Premier District Management

**Balance Sheet**  
**Heritage Palms Community Development District**  
**October 31, 2019**

31

**GENERAL**  
**FUND**

**ASSETS**

Cash - Iberia Operating	103,955.03
Investments - Iberia Money Market	382,132.52
Prepaid Items	6,875.00
	<hr/>
<b>TOTAL ASSETS</b>	<b>492,962.55</b>
	<hr/> <hr/>

**LIABILITIES AND FUND BALANCES**

**LIABILITIES**

**FUND BALANCES**

<b>Nonspendable</b>	
Prepaid Items	6,875.00
<b>Restricted</b>	
Debt Service	0.00
<b>Assigned</b>	
Reserves - Bulkheads	3,032.50
Reserves - Roadways	91,999.81
<b>Unassigned</b>	
Unassigned	391,055.24
	<hr/>
<b>TOTAL FUND BALANCES</b>	<b>492,962.55</b>
	<hr/> <hr/>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>492,962.55</b>
	<hr/> <hr/>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Heritage Palms Community Development District**  
**For the Period Ending October 31, 2019**

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>OCT 31,2019 ACTUAL</u>
<b>Revenues</b>						
001.361001.0000 Interest - Investments	4,500	375	516	141	(11)	516
001.361006.0000 Interest - Tax Collector	200	17	377	361	(189)	377
001.363010.0000 Special Assmnts- Tax Collector	498,600	0	0	0	0	0
001.363090.0000 Special Assmnts- Discounts	(18,490)	0	0	0	0	0
001.369900.0000 Other Miscellaneous Revenues	1,500	125	883	758	(59)	883
<b>Total Revenues</b>	<b>486,310</b>	<b>517</b>	<b>1,776</b>	<b>1,260</b>	<b>(0)</b>	<b>1,776</b>
<b>Expenses</b>						
<b>Administration</b>						
001.511001.0000 P/R-Board Of Supervisors	6,000	500	1,000	(500)	17	1,000
001.521001.0000 Employment Taxes	459	38	57	(19)	12	57
001.529001.0000 Payroll Fees	600	50	95	(45)	16	95
001.531013.0000 Profserv-Engineering	12,000	1,000	1,668	(668)	14	1,668
001.531023.0000 Profserv-Legal Services	5,000	417	423	(6)	8	423
001.531027.0000 Profserv-Mgmt Consulting Serv	63,285	5,274	5,120	154	8	5,120
001.531035.0000 Profserv-Property Appraiser	1,662	139	0	139	0	0
001.531038.0000 Profserv-Special Assessment	5,136	428	416	12	8	416
001.532002.0000 Auditing Services	4,500	375	0	375	0	0
001.541006.0000 Postage And Freight	800	67	0	67	0	0
001.545002.0000 Insurance - General Liability	8,260	688	625	63	8	625
001.547001.0000 Printing And Binding	500	42	0	42	0	0
001.548002.0000 Legal Advertising	1,200	100	290	(190)	24	290
001.549009.0000 Misc-Bank Charge	0	0	35	(35)	0	35
001.549070.0000 Misc-Assessmnt Collection Cost	2,410	201	0	201	0	0
001.549915.0000 Misc-Web Hosting	1,200	100	40	60	3	40
001.551002.1001 Office Supplies	100	8	0	8	0	0
001.554007.0000 Annual District Filing Fee	175	15	0	15	0	0
<b>Total Administration</b>	<b>113,287</b>	<b>9,442</b>	<b>9,769</b>	<b>(327)</b>	<b>9</b>	<b>9,769</b>
<b>Field</b>						
001.531016.0000 Profserv-Field Management	13,792	1,149	1,116	34	8	1,116
001.534076.0000 Contracts-Preserve Maintenance	19,000	1,583	0	1,583	0	0
001.534084.1001 Contracts-Lakes	97,000	8,083	7,876	207	8	7,876
001.534129.0000 Contracts-Aerator Maintenance	6,000	500	0	500	0	0
001.543020.0000 Electricity - Aerator	10,000	833	860	(27)	9	860
001.543043.0000 Electricity - Fountain	2,000	167	0	167	0	0
001.546006.0000 R&M-Aquascaping	4,000	333	0	333	0	0
001.546007.0000 R&M-Contingency	15,231	1,269	0	1,269	0	0
001.546042.0000 R&M-Lake	5,000	417	1,530	(1,114)	31	1,530
001.546123.0000 R&M-Preserves	4,500	375	2,668	(2,293)	59	2,668
001.546132.0000 R&M-Lake Erosion	12,000	1,000	0	1,000	0	0
001.549037.0000 Misc-NPDES Program	3,000	250	0	250	0	0
<b>Total Field</b>	<b>191,523</b>	<b>15,959</b>	<b>14,050</b>	<b>1,909</b>	<b>7</b>	<b>14,050</b>
<b>Road and Street Facilities</b>						
001.546019.0000 R&M-Storm Drain Cleaning	24,500	2,042	465	1,577	2	465



**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Heritage Palms Community Development District**  
**For the Period Ending October 31, 2019**

Operating Fund	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>OCT 31,2019 ACTUAL</u>
001.546034.0000 R&M-Concrete	10,000	833	0	833	0	0
001.546084.1001 R&M-Sidewalk Cleaning	12,000	1,000	0	1,000	0	0
001.546139.0000 R&M-Roads	5,000	417	0	417	0	0
<b>Total Road and Street Facilities</b>	<b>51,500</b>	<b>4,292</b>	<b>465</b>	<b>3,827</b>	<b>1</b>	<b>465</b>
<b>Capital Expenditures &amp; Projects</b>						
001.564024.0000 Capital Outlay - Road Improvements	0	0	10,432	(10,432)	0	10,432
<b>Total Capital Expenditures &amp; Projects</b>	<b>0</b>	<b>0</b>	<b>10,432</b>	<b>(10,432)</b>	<b>0</b>	<b>10,432</b>
<b>Reserves</b>						
001.568091.0000 Reserve - Bulkheads	55,000	4,583	0	4,583	0	0
001.568102.0000 Reserve - Roadways	75,000	6,250	0	6,250	0	0
<b>Total Reserves</b>	<b>130,000</b>	<b>10,833</b>	<b>0</b>	<b>10,833</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>	<b>486,310</b>	<b>40,526</b>	<b>34,716</b>	<b>5,810</b>	<b>7</b>	<b>34,716</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>0</b>	<b>(40,009)</b>	<b>(32,940)</b>	<b>(4,550)</b>	<b>0</b>	<b>(32,940)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Heritage Palms Community Development District**  
**For the Fiscal Year Ending September 30, 2020**

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Budget</u>	<u>December</u> <u>Budget</u>	<u>January</u> <u>Budget</u>	<u>February</u> <u>Budget</u>	<u>March</u> <u>Budget</u>	<u>April</u> <u>Budget</u>	<u>May</u> <u>Budget</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<b>Revenues</b>														
Interest - Investments	516	375	375	375	375	375	375	375	375	375	375	375	4,500	516
Interest - Tax Collector	377	17	17	17	17	17	17	17	17	17	17	17	200	377
Special Assmnts- Tax Collector	0	157,000	285,000	16,000	18,000	7,000	8,600	4,000	3,000	0	0	0	498,600	0
Special Assmnts- Discounts	0	(5,822)	(10,569)	(593)	(667)	(260)	(319)	(148)	(112)	0	0	0	(18,490)	0
Other Miscellaneous Revenues	883	125	125	125	125	125	125	125	125	125	125	125	1,500	883
<b>Total Revenues</b>	<b>1,776</b>	<b>151,695</b>	<b>274,948</b>	<b>15,924</b>	<b>17,850</b>	<b>7,257</b>	<b>8,798</b>	<b>4,369</b>	<b>3,405</b>	<b>517</b>	<b>517</b>	<b>517</b>	<b>486,310</b>	<b>1,776</b>
<b>Expenses</b>														
<b>Administrative</b>														
P/R-Board Of Supervisors	1,000	500	500	500	500	500	500	500	500	500	500	500	6,000	1,000
Employment Taxes	57	38	38	38	38	38	38	38	38	38	38	38	459	57
Payroll Fees	95	50	50	50	50	50	50	50	50	50	50	50	600	95
Profserv-Engineering	1,668	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	1,668
Profserv-Legal Services	423	417	417	417	417	417	417	417	417	417	417	417	5,000	423
Profserv-Mgmt Consulting Serv	5,120	5,274	5,274	5,274	5,274	5,274	5,274	5,274	5,274	5,274	5,274	5,274	63,285	5,120
Profserv-Property Appraiser	0	139	139	139	139	139	139	139	139	139	139	139	1,662	0
Profserv-Special Assessment	416	428	428	428	428	428	428	428	428	428	428	428	5,136	416
Auditing Services	0	375	375	375	375	375	375	375	375	375	375	375	4,500	0
Postage And Freight	0	67	67	67	67	67	67	67	67	67	67	67	800	0
Insurance - General Liability	625	688	688	688	688	688	688	688	688	688	688	688	8,260	625
Printing And Binding	0	42	42	42	42	42	42	42	42	42	42	42	500	0
Legal Advertising	290	100	100	100	100	100	100	100	100	100	100	100	1,200	290
Misc-Bank Charge	35	0	0	0	0	0	0	0	0	0	0	0	0	35
Misc-Assessmnt Collection Cost	0	201	201	201	201	201	201	201	201	201	201	201	2,410	0
Misc-Web Hosting	40	100	100	100	100	100	100	100	100	100	100	100	1,200	40
Office Supplies	0	8	8	8	8	8	8	8	8	8	8	8	100	0
Annual District Filing Fee	0	15	15	15	15	15	15	15	15	15	15	15	175	0
<b>Total Administrative</b>	<b>9,769</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>9,442</b>	<b>113,287</b>	<b>9,769</b>
<b>Field</b>														
Profserv-Field Management	1,116	1,149	1,149	1,149	1,149	1,149	1,149	1,149	1,149	1,149	1,149	1,149	13,792	1,116
Contracts-Preserve Maintenance	0	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	19,000	0
Contracts-Lakes	7,876	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	97,000	7,876
Contracts-Aerator Maintenance	0	500	500	500	500	500	500	500	500	500	500	500	6,000	0
Electricity - Aerator	860	833	833	833	833	833	833	833	833	833	833	833	10,000	860
Electricity - Fountain	0	167	167	167	167	167	167	167	167	167	167	167	2,000	0
R&M-Aquascaping	0	333	333	333	333	333	333	333	333	333	333	333	4,000	0
R&M-Contingency	0	1,269	1,269	1,269	1,269	1,269	1,269	1,269	1,269	1,269	1,269	1,269	15,231	0
R&M-Lake	1,530	417	417	417	417	417	417	417	417	417	417	417	5,000	1,530
R&M-Preserves	2,668	375	375	375	375	375	375	375	375	375	375	375	4,500	2,668
R&M-Lake Erosion	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	0

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Heritage Palms Community Development District**  
**For the Fiscal Year Ending September 30, 2020**

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Budget</u>	<u>December</u> <u>Budget</u>	<u>January</u> <u>Budget</u>	<u>February</u> <u>Budget</u>	<u>March</u> <u>Budget</u>	<u>April</u> <u>Budget</u>	<u>May</u> <u>Budget</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Misc-NPDES Program	0	250	250	250	250	250	250	250	250	250	250	250	3,000	0
<b>Total Field</b>	<b>14,050</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>15,959</b>	<b>191,523</b>	<b>14,050</b>
<b>Road and Street Facilities</b>														
R&M-Storm Drain Cleaning	465	2,042	2,042	2,042	2,042	2,042	2,042	2,042	2,042	2,042	2,042	2,042	24,500	465
R&M-Concrete	0	833	833	833	833	833	833	833	833	833	833	833	10,000	0
R&M-Sidewalk Cleaning	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	0
R&M-Roads	0	417	417	417	417	417	417	417	417	417	417	417	5,000	0
<b>Total Road and Street Facilities</b>	<b>465</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>4,292</b>	<b>51,500</b>	<b>465</b>
<b>Other Sources/Uses</b>														
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures &amp; Projects</b>														
Capital Outlay - Road Improvements	10,432	0	0	0	0	0	0	0	0	0	0	0	0	10,432
<b>Total Capital Expenditures &amp; Projects</b>	<b>10,432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,432</b>
<b>Reserves</b>														
Reserve - Bulkheads	0	4,583	4,583	4,583	4,583	4,583	4,583	4,583	4,583	4,583	4,583	4,583	55,000	0
Reserve - Roadways	0	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	75,000	0
<b>Total Reserves</b>	<b>0</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>10,833</b>	<b>130,000</b>	<b>0</b>
<b>Total Expenses</b>	<b>34,716</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>40,526</b>	<b>486,310</b>	<b>34,716</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(32,940)</b>	<b>111,169</b>	<b>234,422</b>	<b>(24,602)</b>	<b>(22,676)</b>	<b>(33,269)</b>	<b>(31,728)</b>	<b>(36,157)</b>	<b>(37,121)</b>	<b>(40,009)</b>	<b>(40,009)</b>	<b>(40,009)</b>	<b>0</b>	<b>(32,940)</b>

<b>HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT</b>
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**Cash and Investment Report**

October 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Checking - Operating Fund (1883)	Iberia	0.85%	109,474
Money Market Account (1891)	Iberia	1.26%	<u>382,133</u>
		<b>TOTAL</b>	<b><u>\$ 491,606</u></b>

<b>HERITAGE PALMS</b> <b>COMMUNITY DEVELOPMENT DISTRICT</b>
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Non-Ad Valorem Special Assessments  
(Lee County Tax Collector - Monthly Collection Distributions)  
*Fiscal Year Ending September 30, 2020*

**GROSS ASSESSMENTS LEVIED** **\$ 498,600**  
*100.00%*

					ALLOCATION
Distribution	Gross Amount Received	Discount/ (Penalties)	Collection Cost	Net Amount Received	General Fund
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
July	-	-	-	-	-
August	-	-	-	-	-
September	-	-	-	-	-
TOTAL	-	-	-	-	-
<b>BALANCE REMAINING</b>					<b>\$ 498,600</b>

<b>TOTAL ASSESSMENTS</b>	<b>\$ 498,600</b>	<b>PERCENT COLLECTED</b>	<b>0.00%</b>
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# Heritage Palms Community Development District

## Reconciliation - Iberia Bank 1883 OP

Run: 11/15/2019 @ 9:25 AM

Page: 1

Closing Balance from Previous Statement.....	9/30/2019	46,632.04		
3 Deposits and Other Additions Totaling.....		1,285.26		
18 Checks and Other Withdrawals Totaling.....		39,457.02		
2 Adjustments Totaling.....		100,000.00		
1 Voids Totaling.....		1,000.00		
Service Charge.....	10/29/2019	35.00		
Interest Earned.....	10/31/2019	48.65		
Closing Balance for this Statement.....	10/31/2019	109,473.93		
Difference.....		0.00		
Cash Balance from General Ledger.....	10/31/2019	103,955.03		
Open Activity from Bank Register.....		(5,518.90)		
Adjustment for Service Charges and Interest.....		0.00		
General Ledger Reconciliation to Statement.....		109,473.93		
Date	Reference	Deposit Description	Amount	
✓ 10/15/2019	DEP	Excess Revenue Tax Collector Unused Revenue FY 2019	882.73	
✓ 10/25/2019	DEP	Branch Deposit	25.20	
✓ 10/30/2019	DEP	Tax Collector Assesments Distribution 14 & 15 (Interest FY 19)	377.33	
Total Deposits:			1,285.26	
Date	Check	To	Check Description	Amount
✓ 9/10/2019	0010144	M.R.I. Underwater Specialists, Inc.	ROV Camera to Inspect Lines for Blockage, Visually Inspect Lines	1,000.00
✓ 9/25/2019	0050012	ADP	Payroll Wages - SEP 2019 (Checks)	184.70
✓ 9/25/2019	0050013	ADP	Payroll Wages - SEP 2019	184.70
✓ 10/01/2019	0010147	FedEx	Shipping	94.10
✓ 10/01/2019	0010148	Solitude Lake Management	Repairs - Self-sinking 2-Air Station, 2 Way Valve with Box, Way Valve with Box	930.20
✓ 10/03/2019	0010149	EGIS Insurance Advisors, LLC	General Public Liability & Public Officials Liability-EPL - Policy #100119323 10/01/2019 - 10/01/2020	7,500.00
✓ 10/03/2019	0010150	Lake & Wetland Management West Coast Inc.	October Lake Maintenance	7,876.00
✓ 10/04/2019	EFT	ADP	Payroll Processing Fees	95.00
✓ 10/14/2019	0010151	Premier District Management, LLC	District Management & Field Services - OCT 2019	6,691.82
✓ 10/17/2019	0010152	Banks Engineering	General Engineering Services - NPDES Annual Report Preparation, Attend Meeting	1,668.48
✓ 10/17/2019	0010153	Coleman Yovanovich & Koester	General Legal Services	422.50
✓ 10/17/2019	0010154	Florida Fountains & Equipment, LLC	Pressure Washed Fountain, Nozzle, Screen and Light Fixtures, Replaced Breaker	529.95
✓ 10/17/2019	0010155	Sunstate Fence and Gate, Inc.	Install 1400' of High Commerical Black Vinyl Coated Chain-Link Fence and 1400' of Vinyl Coated Tension Wire (Deposit)	10,432.01
✓ 10/17/2019	0010156	The News Press Media Group	Notice of Meetings	289.82
✓ 10/25/2019	0010158	Florida Fountains & Equipment, LLC	Installed New Photo Control	168.99
✓ 10/29/2019	EFT	FPL	ELectric Service 08/13/19 - 09/12/19	860.35
✓ 10/30/2019	EFT	ADP	Payroll Wages - OCT 2019 (Direct Deposit)	369.40
✓ 10/30/2019	EFT	ADP	Payroll Taxes - OCT 2019	159.00
Total Checks:			39,457.02	
Date	Reference	Adjustment Description	Amount	
✓ 10/04/2019	TXFR	Transfer from MM to OP Checking Account	20,000.00	
✓ 10/23/2019	TXFR	Transfer from Money Market 1891 to Operating Account 1883	80,000.00	
✓ 10/29/2019		Service Charge	-35.00	
✓ 10/31/2019		Interest Earned	48.65	
Total Adjustments:			100,013.65	

Run: 11/15/2019 at 9:45 am

**Heritage Palms Community Development District**

Page: 1

**Check Register from 10/01/2019 to 10/31/2019****Iberia Bank 1883 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0010147	10/01/2019	[FEDEX] FedEx ( Shipping )	94.10
0010148	10/01/2019	[SOLITUDE] Solitude Lake Management ( Repairs - Self-sinking 2-Air Station, 2 Way Valve with Box, Way Valve with Box)	930.20
0010149	10/03/2019	[EGIS] EGIS Insurance Advisors, LLC ( General Public Liability & Public Officials Liability-EPL - Policy #100119323 10/01/2019 - 10/01/2020)	7,500.00
0010150	10/03/2019	[LAKE & WETLAND] Lake & Wetland Management West Coast Inc. ( October Lake Maintenance)	7,876.00
EFT	10/04/2019	[ADP] ADP ( Payroll Processing Fees)	95.00
0010151	10/14/2019	[PREMIER DISTRICT] Premier District Management, LLC ( District Management & Field Services - OCT 2019)	6,691.82
0010152	10/17/2019	[BANKS] Banks Engineering ( General Engineering Services - NPDES Annual Report Preparation, Attend Meeting)	1,668.48
0010153	10/17/2019	[COLEMAN] Coleman Yovanovich & Koester ( General Legal Services)	422.50
0010154	10/17/2019	[FLORIDA FOUNTAINS] Florida Fountains & Equipment, LLC ( Pressure Washed Fountain, Nozzle, Screen and Light Fixtures, Replaced Breaker)	529.95
0010155	10/17/2019	[SUNSTATE] Sunstate Fence and Gate, Inc. ( Install 1400' of High Commerical Black Vinyl Coated Chain-Link Fence and 1400' of Vinyl Coated Tension Wire (Deposit))	10,432.01
0010156	10/17/2019	[THE NEWS PRESS] The News Press Media Group ( Notice of Meetings)	289.82
0010157	10/25/2019	[COMMUNITY FIELD] Community Field Services ( Work Order 1342 - Remove and Replace Ram-neck to 19 Storm Drains, Work Order 1351- Cut Back Vegetation, Check Fence Repair Area, Work Order 1361 - Clean Out Catch	741.00
0010158	10/25/2019	[FLORIDA FOUNTAINS] Florida Fountains & Equipment, LLC ( Installed New Photo Control )	168.99
0010173	10/29/2019	[MRI UNDERWATER] M.R.I. Underwater Specialists, Inc. ( ROV Camera to Inspect Lines for Blockage, Visually Inspect Lines)	1,000.00
EFT	10/29/2019	[FPL] FPL ( ELectric Service 08/13/19 - 09/12/19)	860.35
	10/29/2019	Service Charge	35.00
0050014	10/30/2019	[ADP] ADP ( Payroll Wages - OCT 2019)	184.70
0050015	10/30/2019	[ADP] ADP ( Payroll Wages - OCT 2019)	184.70
0050016	10/30/2019	[ADP] ADP ( Payroll Wages - OCT 2019)	184.70
EFT	10/30/2019	[ADP] ADP ( Payroll Wages - OCT 2019 (Direct Deposit))	369.40
EFT	10/30/2019	[ADP] ADP ( Payroll Taxes - OCT 2019)	159.00
0010159	10/30/2019	[SOLITUDE] Solitude Lake Management ( Service Repair - 1/3 HP Compressor Kit & 140 CFM Cooling Fan)	831.31
0010160	10/30/2019	[SUNSTATE] Sunstate Fence and Gate, Inc. ( Replace Chain-Link Fence, Repair Hole)	2,392.49

**Total Checks:****43,641.52**

# Heritage Palms Community Development District

## Reconciliation - Iberia Bank 1891 MM

Run: 11/15/2019 @ 9:25 AM

Page: 1

Closing Balance from Previous Statement.....	9/30/2019	481,665.00
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
2 Adjustments Totaling.....		-100,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	10/31/2019	467.52
Closing Balance for this Statement.....	10/31/2019	382,132.52
Difference.....		0.00
Cash Balance from General Ledger.....	10/31/2019	382,132.52
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		382,132.52

Date	Reference	Adjustment Description	Amount
✓ 10/04/2019	TXFR		-20,000.00
✓ 10/23/2019	TXFR		-80,000.00
✓ 10/31/2019		Interest Earned	467.52
Total Adjustments:			<u>-99,532.48</u>