

**MINUTES OF MEETING
HERITAGE PALMS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Palms Community Development District was held on Monday, January 28, 2019 at 8:00 a.m. at the Heritage Palms Golf and Country Club, 10420 Washingtonia Palm Way, Fort Myers, Florida.

Present and constituting a quorum were:

Stan Switzer	Chair
Paul Schafer	Vice Chair
Al O'Brien	Assistant Secretary
Mike Whitten	Assistant Secretary
Fred DeCotis	Assistant Secretary

Also present were:

Calvin Teague	District Manager
Greg Urbancic	Attorney
Sam Marshall	Engineer
Scott Wallace	HOA Master Board Liaison

The following is a summary of the minutes and actions taken at the January 28, 2019 Heritage Palms CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called the roll. All Board members were present. Scott Wallace was present as liaison to the Master HOA. Attorney Greg Urbancic and Engineer Sam Marshall were also present for today's meeting.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented.

On MOTION by Vice Chair Schafer seconded by Supervisor O'Brien with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes

The Regular Meeting Minutes for November 26, 2018 were presented.

On MOTION by Supervisor DeCotis seconded by Supervisor Whitten with all in favor, the Regular Meeting Minutes of November 26, 2018 were approved as presented.

FIFTH ORDER OF BUSINESS

Attorney's Report

Attorney Urbancic was present to update the Board on issues as follows:

A. Pickard Claim Update

Attorney Urbancic advised that the case has been settled and that no further CDD involvement is needed.

B. Crimaldi Right of Way Repair Update

Attorney Urbancic reported that this case has also been concluded. He further stated that Crimaldi continues to have an issue with Code Enforcement regarding the sidewalk, which will continue going forward. The Board voted to have Attorney Urbancic send a letter to Code Enforcement of Fort Myers identifying the CDD's concern over the changes that were made and encourage them to be sure the sidewalk is restored to code compliance.

On MOTION by Vice Chair Schafer seconded by Supervisor Whitten with all in favor, the Board approved Attorney Urbancic sending a letter to Fort Myers Code Enforcement identifying concerns over the sidewalk as well as their desire to have it returned to its original state.

SIXTH ORDER OF BUSINESS**Engineer's Report****A. Colonial 70**

Engineer Marshall updated the Board on Colonial 70, which is now the Eagle Preserve development advising that they have been permitted to discharge their outflow water into the Heritage Palms storm water retention system. He reported that nothing can be done about this, however, Vice Chair Schafer advised that he will be putting into place, a watch program on the receiving canal to be sure that the water being discharged is "clean" water.

SEVENTH ORDER OF BUSINESS**Old Business****A. Lake and Wetland Performance Update****i. Littoral Planting Update**

- Staff reported that it is still too cold to plant littorals.
- The hybrid canna has been cut.

B. Fiscal Year 2017 Micro-surfacing Project Update Permit Closure

Engineer Marshall is still working to get this closed out. It was agreed that going forward, the District will hold up to 10% or \$10,000 until a permit is closed out.

C. Perimeter Fence Project Repairs

The District Manager presented a proposal from Sunstate Fence, which would complete the next round of fence repairs for the amount of \$16,680.22. The majority of the repairs are along the perimeter with approximately 270 feet of fence behind 7954 Tiger Palm Way, which needs to be replaced. This is included as part of the proposal. The Board did approve this proposal, however, requested that the work be done ASAP due to delays that have been experienced in the past with Sunstate.

On MOTION by Supervisor DeCotis seconded by Supervisor Whitten with all in favor, proposal from Sunstate Fence was approved with the stipulation stated above.

D. City Paint Sidewalk Issue Update

The District Manager advised that after meeting with the Field Manager, it was his recommendation to not grind the paint off the sidewalks as there would be grind marks anywhere that the sidewalk was grinded. Therefore, after discussion, it was agreed that

Supervisor DeCotis will present a letter to the City Manager and Mayor asking for assistance to get this matter taken care of. Also, Attorney Urbancic will also continue with his attempts to contact the City Attorney. To date, he has not responded to any correspondence that Attorney Urbancic has sent to him.

E. Lake and Wetlands Proposal for Manual Algae Removal

The District Manager advised that Gonzalo Ayres of Lake and Wetland submitted a revised proposal for the manual removal of algae as needed, which also included a mechanical removal option. This would collect algae along the lake bank for later removal by the ground crew. After extensive discussion and with the oversight of Supervisor Whitten, the Field Manager was given the authority to call on Mr. Ayres to enlist the services of Lake and Wetland for whatever would be considered the most effective and efficient manner possible and only on an "as needed" basis.

On MOTION by Vice Chair Schafer seconded by Supervisor O'Brien with all in favor, the revised proposal submitted by Lake and Wetland was approved with stipulations as stated above.

EIGHTH ORDER OF BUSINESS

New Business

A. Storm Drain Markers

The District Manager explained the storm drain marker program. He further reported that Heritage Palms has 305 roadway inlets. The cost of materials would be \$960 and installation \$1,525 for a total cost of \$2,485. The storm drain markers will be aluminum and all one color.

On MOTION by Vice Chair Schafer seconded by Supervisor O'Brien with all in favor, the storm drain markers project was approved for an amount not to exceed \$2,500.

B. Sidewalk/concrete Pressure Cleaning for 2019, 2020 & 2021

A proposal was received from Premier Pressure Cleaning to continue pressure washing of the sidewalks, gutters and curbs for the period 2019 through 2021. After discussion, the Board voted to approve subject to annual renewal with the ability of either party to cancel after the appropriate notice is given.

On MOTION by Vice Chair Schafer seconded by Supervisor O'Brien with all in favor, proposal of Premier Pressure Cleaning was approved for period 2019 through 2021 subject to annual review as above.

ELEVENTH ORDER OF BUSINESS**Field Manager's Report****A. Field Report for January 2019**

The Board reviewed the submitted Field Report with questions/comments as follows:

- Request bids for grate replacement.
- Request bids to clean the bulkheads and rip rap.
- The CDD liaison from the HOA Board, Scott Wallace is going to mention cleaning of the gutter pans at the golf cart crossings to the HOA.
- He will also mention street sign repair/replacement.
- The Field Manager felt that the lakes were looking fairly good at this time and are without any problems.
- Staff was questioned as to whether the tree trimmer had been approached to pay for the road damage caused by their equipment.

TWELFTH ORDER OF BUSINESS**Manager's Report****A. Establishment of Designated Fund Balance****i. Resolution 2019-02**

Adopted as submitted.

On MOTION by Supervisor DeCotis seconded by Supervisor O'Brien with all in favor, Resolution 2019-02 for Establishment of Designated Fund Balance was approved.

B. Financial Statements**i. Financials for December 31, 2018**

Financials for period ending December 31, 2018 were presented.

On MOTION by Vice Chair Schafer seconded by Supervisor Whitten with all in favor, the

financials for period ending December 31, 2018 were accepted.

C. Website ADA Compliance Efforts

The District Manager reported that the website continues to need work. After discussion, the Board agreed to have a new website developed by an outside firm for an amount not to exceed \$3,000 as well as a monthly maintenance fee of \$100.

On MOTION by Vice Chair Schafer seconded by Supervisor DeCotis with all in favor, the development of an ADA compliant website by an outside firm for an amount not to exceed \$3,000 with a monthly maintenance fee not to exceed \$100 was approved.

D. FEMA Update

The District Manager updated the Board on developments.

E. Follow-up

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS

HOA Report

There being none, the next Order of Business followed.

FOURTEENTH ORDER OF BUSINESS

Supervisor's Reports, Requests and Comments

There being none, the Next Order of Business followed.

FIFTEENTH ORDER OF BUSINESS

Audience Comments

Comment was made that Colonial 70 is now Eagle Reserve.


SIXTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business, and

On MOTION by Supervisor Whitten seconded by Vice Chair Schafer with all in favor, the meeting was adjourned at 9:47 a.m.

Next Meeting: March 25, 2019 at 8:00 a.m.


Secretary/Assistant Secretary
Approved Minutes
Monday, 01/28/2019


Chair/Vice Chair