

## **MINUTES OF MEETING**

*The following is a summary of the minutes and actions taken at the Heritage Palms Community Development District (CDD) Board of Supervisors meeting.*

### **HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Palms Community Development District was held on Monday, September 23, 2019 at 8:00 a.m. at the Heritage Palms Golf and Country Club at 10420 Washingtonia Palm Way in Fort Myers, Florida.

#### **Present and constituting a quorum were:**

Stan Switzer  
Paul Schafer  
Al O'Brien  
Mike Whitten  
Fred DeCotis

Chairman  
Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

#### **Also present were:**

Calvin Teague  
Sam Marshall  
Residents

District Manager  
District Engineer

#### **FIRST ORDER OF BUSINESS**

#### **Call to Order and Roll Call**

The meeting was called to order and the District Manager called the roll. All Board members were present. Also present were District Engineer Sam Marshall.

#### **SECOND ORDER OF BUSINESS**

#### **Approval of the Agenda**

The Agenda was presented and amended to remove 7. A. i. Littoral Planting Update.

On MOTION by Vice Chairman Schafer, seconded by Supervisor O'Brien, with all in favor, the Agenda was approved as amended.
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#### **THIRD ORDER OF BUSINESS**

#### **Audience Comments on Agenda Items**

There being none, the next Order of Business followed.

#### **FOURTH ORDER OF BUSINESS**

#### **Approval of the Meeting Minutes from July 22, 2019**

The Regular Meeting Minutes were presented and approved.

On MOTION by Supervisor Whitten, seconded by Supervisor DeCotis, with all in favor, the Regular Meeting Minutes of July 22, 2019 were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

There being none, the next Order of Business followed.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

The District Engineer reported that he is working on the yearly NPDES Report, which is due by the end of October.

**SEVENTH ORDER OF BUSINESS**

**Old Business**

**A. Lake and Wetland Performance Update**

**i. Trail Program for New Silt Treatment**

This item was not discussed.

**B. New No Trespassing Signs Update**

The District Manager updated the Board that the new signs were installed last month.

**EIGHTH ORDER OF BUSINESS**

**New Business**

**A. Pleco Catfish Removal**

The District Manager reported that the Field Manager's staff was able to remove 9 or 10 of the Pleco Catfish.

**B. Perimeter Fence Discussion**

The District Manager stated that in the Agenda Packet is an overview of the areas of the community with and without fencing. He also stated that about 11,664 lineal feet of perimeter is lacking fencing. He estimated it would cost approximately \$163,000 to fence the entire community.

The Board reviewed two proposals submitted by Sunstate Fence to install new fencing from Winkler Road West to where the property line turns to the South. One proposal is for \$19,903.73 to extend to the West boundary of Watermark and the other proposal is for \$46,690 to extend past Watermark and cover the area West of Eagle Preserve.

On MOTION by Vice Chairman Schafer, seconded by Supervisor DeCotis, with all in favor, the Board approved quote 14087 from Sunstate Fence for 1400 feet of fencing totaling \$19,903.73.

The Board discussed that the cost of the permit for this project will be in addition to the \$19,903.73.

## **NINTH ORDER OF BUSINESS**

### **Field Manager's Report**

#### **A. Field Report for August and September 2019**

The Board reviewed the Field Report with questions and comments as follows:

- The Board asked that a letter be sent to each individual homeowner identified on the Field Manager's list of sunken driveways, identified on page 23 of the Agenda Packet.
- The Board approved the Maintenance Technician Task List for the September Field Report, identified on page 41 of the Agenda Packet.

#### **B. Sludge Treatments Lakes 10 & 14**

Lake and Wetland Management provided an estimate for sludge treatments in Lakes 10 and 14 for \$450 per month. It was explained that there would be an initial shock treatment, followed by monthly sludge treatments.

On MOTION by Supervisor DeCotis, seconded by Vice Chairman Schafer, with all in favor, the Board approved the estimate from Lake and Wetland Management for Lakes 10 and 14.

## **TENTH ORDER OF BUSINESS**

### **Manager's Report**

#### **A. Financial Statements**

##### **i. For Month Ending August 31, 2019**

Financials Statements were presented and accepted.

On MOTION by Supervisor Whitten, seconded by Vice Chairman Schafer, with all in favor, the financials for period ending August 31, 2019 were accepted.

## **B. Website ADA Compliance**

The District Manager updated the Board on the progress of the new website.

## **C. FEMA Update**

The District Manager updated the Board that the CDD should be receiving a reimbursement by the end of the year.

## **D. Setting FY 2020 Meeting Schedule**

The District Manager presented the Fiscal Year 2020 meeting schedule. After brief discussion, the Board agreed to cancel the December meeting.

On MOTION by Vice Chairman Schafer, seconded by Supervisor O'Brien, with all in favor, the Fiscal Year 2020 meeting schedule is accepted as amended.

## **E. Insurance Update**

The District Manager update the Board that after discussing insurance carriers with Chairman Switzer, the CDD's insurance carrier was changed to EGIS.

## **F. Follow-up**

There being none, the next Order of Business followed.

## **ELEVENTH ORDER OF BUSINESS**

### **HOA Report**

There being none, the next Order of Business followed.

## **TWELFTH ORDER OF BUSINESS**

### **Supervisor's Reports, Requests and Comments**

Supervisor DeCotis discussed requests he had received to install a fountain in Lake 12.

Vice Chairman Schafer commented that having FGCU come test the pond water was a great idea.

## **THIRTEENTH ORDER OF BUSINESS**

### **Audience Comments**

Bob Reader commented that D&G did a great job on the asphalt. He also commented on three ponds near where he lives on McArthur Palm Lane that have an excessive amount of Spike Rush as well as an excessive amount of grass clippings in them.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further Orders of Business, and

On MOTION by Vice Chairman Schafer,  
seconded by Supervisor DeCotis, with all in  
favor, the meeting was adjourned at 10:41 a.m.

**Next Meeting: October 28, 2019 at 8:00 a.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair