

## **MINUTES OF MEETING**

*The following is a summary of the minutes and actions taken at the Heritage Palms Community Development District (CDD) Board of Supervisors meeting.*

### **HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Palms Community Development District was held on Monday, October 28, 2019 at 8:00 a.m. at the Heritage Palms Golf and Country Club at 10420 Washingtonia Palm Way in Fort Myers, Florida.

#### **Present and constituting a quorum were:**

Stan Switzer  
Paul Schafer  
Al O'Brien  
Mike Whitten  
Fred DeCotis

Chairman  
Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

#### **Also present were:**

Calvin Teague  
Chris Dudak  
Sam Marshall  
Residents

District Manager  
Assistant to the District Manager  
District Engineer

#### **FIRST ORDER OF BUSINESS**

#### **Call to Order and Roll Call**

The meeting was called to order and the District Manager called the roll. All Board members were present. Also present were District Engineer Sam Marshall and the District Manager's Assistant, Chris Dudak.

#### **SECOND ORDER OF BUSINESS**

#### **Approval of the Agenda**

The Agenda was presented and approved.

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| On MOTION by Supervisor Whitten, seconded by Chairman Switzer, with all in favor, the Agenda was approved as presented. |
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#### **THIRD ORDER OF BUSINESS**

#### **Audience Comments on Agenda Items**

There being none, the next Order of Business followed.

#### **FOURTH ORDER OF BUSINESS**

#### **Approval of Meeting Minutes from September 23, 2019**

The Regular Meeting Minutes were presented and approved.

On MOTION by Vice Chairman Schafer, seconded by Supervisor Whitten, with all in favor, the Regular Meeting Minutes of September 23, 2019 were approved as presented.

#### **FIFTH ORDER OF BUSINESS**

#### **Attorney**

There being none, the next Order of Business followed.

#### **SIXTH ORDER OF BUSINESS**

#### **Engineer**

The District Engineer reported that he is working on finishing the annual NPDES Report.

#### **SEVENTH ORDER OF BUSINESS**

#### **Old Business**

##### **A. North Boundary Fence Project Update**

The District Manager updated the Board that the application for the permit has been submitted and it could take up to four weeks for the permit to arrive. Once the permit arrives, they will begin this project.

##### **B. Perimeter Fence Repairs Update**

The District Manager reported that all the repairs have been completed.

##### **C. Bio Treatment Lakes 10 & 14 Update**

The District Manager update the Board that the treatments for Lakes 10 and 14 will begin in November.

The Board discussed the treatments Lakes 15 and 33 are receiving. They requested information regarding how those lakes were before the treatments and after, in order to evaluate whether the treatments were effective.

##### **D. Aerator Repairs Update**

The District Manager reported that the compressor on Lake 17 has been repaired. He also reported that an air line between Lakes 11 and 12 needs to be replaced but a start date has not been received yet.

The Board discussed their disappointment in the service they are receiving from Solitude. They requested staff to research other firms that do this type of work, as they are considering obtaining estimates from other companies.

The Board requested that Solitude attend the next Board meeting to discuss the issues they have been having with the level of service they are receiving.

## **EIGHTH ORDER OF BUSINESS**

### **New Business**

#### **A. Spike Rush Width Discussion**

The District Manager notified the Board that the Field Manager is creating a map that will identify the width of the Spike Rush on each lake within the community. He stated that the map will be ready in time for the December meeting.

#### **B. Storm Water Management System Inspection Proposal**

A proposal was received from MRI for a storm water management system inspection for \$6,500. The District Manager stated that it has been approximately three years since the last inspection. Therefore, the Board approved this proposal from MRI. The Board asked that the report from the last inspection and the report from this inspection be presented for analysis.

On MOTION by Vice Chairman Schafer, seconded by Supervisor Whitten, with all in favor, the proposal from MRI totaling \$6,500 for a storm water management system inspection was approved.

#### **C. Sidewalk/Driveway Paver Discussion**

The District Manager presented a list of homeowners that will be receiving a letter regarding their sunken driveways. He also presented an example of the letter that will be sent out to these homeowners.

## **NINTH ORDER OF BUSINESS**

### **Field Manager**

#### **A. Field Report for October 2019**

The Board reviewed the Field Report with questions and comments as follows:

- The District Manager stated that a couple of washouts were identified, and they will be obtaining estimates to have these repaired.
- The asphalt at Heritage Palms Blvd. and Six Mile Cypress is pulling apart and the Board asked that this get fixed.
- The Board discussed the vegetation that was cut by Lake 6 by a non-resident, in order to gain access to the community. As this was not the first time that this has happened, the Board decided to have the fencing extended into the lake to prevent this from occurring in the future.
- It was discussed that the grate for the catch basin near Lakes 11 and 12 is rusting out and needs to be replaced. The Board approved the grate replacement for \$725.

On MOTION by Supervisor Whitten, seconded by Supervisor O'Brien, with all in favor, the grate replacement near Lakes 11 and 12 is approved for \$725.

**TENTH ORDER OF BUSINESS**

**District Manager**

**A. Financial Statements**

**i. Month Ending September 30, 2019**

Financials Statements were presented and accepted.

On MOTION by Supervisor DeCotis, seconded by Vice Chairman Schafer, with all in favor, the financials for period ending September 30, 2019 were accepted.

**B. Follow-up**

**i. ADA Compliant website**

The District Manager updated the Board that the website is progressing.

**ii. FEMA Update**

The District Manager updated the Board that everything has been submitted to FEMA and now they are waiting for the final approval.

**ELEVENTH ORDER OF BUSINESS**

**H.O.A. Report**

There being none, the next Order of Business followed.

**TWELFTH ORDER OF BUSINESS**

**Supervisor's Reports,  
Requests and Comments**

Supervisor Whitten commented that he was unsure when the sidewalk cleaning project is going to take place. Therefore, the Board asked that the Field Manager update them on this topic.

Vice Chairman Schafer discussed the water sample test results briefly. He also discussed a method of removing algae by placing wood chips into a steel cage and placing the steel cage into the water. He discussed this as a possible treatment for the lakes within the community, once he has had a chance to research this treatment more in depth.

**THIRTEENTH ORDER OF BUSINESS**

**Audience Comments**

Joe Barrett, a resident, discussed installing a fountain in the lake near where he lives. The Board explained that in order for a fountain to be installed the HOA would have to pay for the installation and maintenance of the fountain.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further Orders of Business, and

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| On MOTION by Vice Chairman Shafer,<br>seconded by Supervisor O'Brien, with all in<br>favor, the meeting was adjourned at 10:03 a.m. |
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**Next Meeting: November 25, 2019 at 8:00 a.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair