

MINUTES OF MEETING

The following is a summary of the minutes and actions taken at the Heritage Palms Community Development District (CDD) Board of Supervisors meeting.

HERITAGE PALMS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Palms Community Development District was held on Monday, November 25, 2019 at 8:00 a.m. at the Heritage Palms Golf and Country Club at 10420 Washingtonia Palm Way in Fort Myers, Florida.

Present and constituting a quorum were:

Stan Switzer
Paul Schafer
Al O'Brien
Mike Whitten
Fred DeCotis

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present were:

Calvin Teague
Chris Dudak
Sam Marshall
Andy Nott
Kyle Roehm
Residents

District Manager
Assistant to the District Manager
District Engineer
Solitude Lake Management
Solitude Lake Management

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called the roll. All Board members were present. Also present were District Engineer Sam Marshall, the District Manager's Assistant Chris Dudak as well as Kyle Roehm and Andy Nott from Solitude Lake Management.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and approved.

On MOTION by Supervisor Whitten, seconded by Supervisor O'Brien, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS

**Approval of Meeting Minutes
from October 28, 2019**

The Regular Meeting Minutes were presented and approved.

On MOTION by Supervisor DeCotis, seconded by Supervisor Whitten, with all in favor, the Regular Meeting Minutes of October 28, 2019 were approved as presented.

FIFTH ORDER OF BUSINESS

Attorney

There being none, the next Order of Business followed.

SIXTH ORDER OF BUSINESS

Engineer

The District Engineer reported that the annual NPDES Report is complete.

SEVENTH ORDER OF BUSINESS

Old Business

A. North Boundary Fence Project Update

i. Revised Proposal

A proposal from Sunstate Fence was submitted for a 25-foot-long gate to extend over the water in this area. However, it was discussed that Watermark would like to meet with the Board about this project and suggest a few changes in consideration of sharing the cost for the project. The Board agreed to postpone making a decision on this project until after they meet with them. The Board agreed to have Supervisor Whitten, the District Manager, the Field Manager, the District Attorney and a Master Board representative meet with the representative for Watermark.

B. Bio Treatment Measurement Data Lakes 10 & 14

The District Manager updated the Board that Lake and Wetland Management is still working on this project.

C. Aerator Repairs Update

The District Manager reported that the repairs have all been completed.

D. Sidewalk/Driveway Paver Update

The District Manager updated the Board that the sidewalk is going to be ground down by the Field Manager in order to remove the trip hazard at these addresses where the pavers have sunk.

E. Storm Water Management System Inspection Results

The contractor started the inspection and the report will be available for the next Board meeting.

EIGHTH ORDER OF BUSINESS

New Business

A. Solitude Business Responsiveness

The District Manager told the representatives from Solitude Lake Management that the Board is unsatisfied with the lack of quick responses to service requests. The Representatives from Solitude Lake Management explained that they did not expect this large of a workload and as such are understaffed. However, they are hiring to accommodate for the extra workload and promised more responsiveness in the future.

B. King Palm Fence Repairs

The District Manager reported that the Ficus Tree that was impeding the repairs, was removed. Sunstate Fence is ordering materials to fix the fence and once the materials arrive, the repairs can be made.

C. Spike Rush Width Map/Log

The Field Manager created a list of the Spike Rush widths as well as a map, shown on pages 12 and 13 in the Agenda Packet. The Board discussed the width and agreed that the Spike Rush needs to be cut back to 10 feet per lake and that there needs to be a path between shorelines, even if that means the width is less than 10 feet on some lakes.

On MOTION by Vice Chairman Schafer, seconded by Supervisor DeCotis, with all in favor, the Board approved 10 feet of Spike Rush width per lake and to keep open passages between shorelines.
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D. Lake L-6 Fence Repair Proposal

District Engineer Sam Marshall recommended the proposal from Sunstate Fence for \$1,417.24, as this option does not block the flow of the water. After brief discussion, the Board agreed this was the best option and accepted the proposal from Sunstate Fence.

On MOTION by Supervisor Whitten, seconded by Vice Chairman Schafer, with all in favor, the Board approved the proposal from Sunstate Fence for a not to exceed amount of \$1,417.24.
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NINTH ORDER OF BUSINESS

Field Manager

A. Field Report for November 2019

The Board reviewed the Field Report with questions and comments as follows:

- It was discussed that the lake bank erosion on Lakes 4 and 8 are high priority. Therefore, the Board asked that the Field Manager obtain estimates for this project.
- A proposal was submitted by D&G Sealcoating and Striping for micro surfacing repairs totaling \$4,800.

On MOTION by Vice Chairman Schafer, seconded by Supervisor O'Brien, with all in favor, the Board approved the proposal from D&G Sealcoating and Striping for \$4,800.

- On Wine Palm there are two areas of concrete that need to be repaired identified on page 22 of the Agenda Packet. The Board agreed to have the Field Manager make these repairs.
- Vice Chairman Schafer requested that the lanai screen in the preserve, mentioned on page 26 of the Agenda Packet, be removed from the preserve as soon as possible.
- The Board requested that the District Manager write an article regarding residents dumping into the drains for the community newsletter.
- It was discussed that the golf cart crossing pavers have sunken. The Board asked that these get repaired.

B. Follow Up

i. Drainage System Map

This Agenda item was not discussed.

TENTH ORDER OF BUSINESS

District Manager

A. Financial Statements

i. Month Ending October 31, 2019

Financials Statements were presented and accepted.

On MOTION by Chairman Switzer, seconded by Supervisor O'Brien, with all in favor, the financials for period ending October 31, 2019 were accepted.

B. Follow-up**i. ADA Compliant Website**

The District Manager updated the Board that the website is progressing, and he is hopeful that it will be ready by the end of the year.

ii. FEMA Update

The District Manager updated the Board that everything has been submitted to FEMA and now they are waiting for the final approval.

ELEVENTH ORDER OF BUSINESS**H.O.A. Report**

HOA President George Caccoma expressed his concern that the pavers are sunken at the golf cart crossing. The Board discussed having this fixed. Mr. Caccoma also discussed complaints he has received that the manhole covers are sunken. The Board discussed that these had recently been measured and raised accordingly. They stated that they are happy to have them looked at again though.

TWELFTH ORDER OF BUSINESS**Supervisor's Reports,
Requests and Comments**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Audience Comments**

Scott Osler and Bud Jason requested a fountain in Lake 2 and asked that the Board consider adding more fountains in the lakes for the community overall.

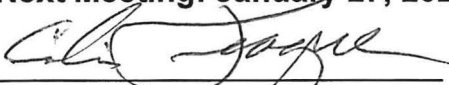
Joe Palgutt from the Safety Committee discussed a safety concern regarding the crosswalks. Another issue he discussed was parking by the Tiki Bar and requested to put in lines for parking spaces. The Board asked Mr. Palgutt to bring back an actual plan and/or proposal for the work the Safety Committee wants done for the Board to consider.

FOURTEENTH ORDER OF BUSINESS**Adjournment**

There being no further Orders of Business, and

On MOTION by Supervisor O'Brien, seconded by Vice Chairman Shafer, with all in favor, the meeting was adjourned at 10:31 a.m.

Next Meeting: January 27, 2020 at 8:00 a.m.


Secretary/Assistant Secretary


Chair/Vice Chair